

Pinewood Springs Water District Board of Directors Meeting Minutes

June 26, 2024

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Enterprise. Conducted via Zoom

Board Members present: Stephen Stewart, Kim Bologna, Dan Robinson, Evan Jones, Patty Peritz Absent: None

District Employees present: Gabi Benson, Bobby Longworth Absent: None

Community Members present: Ardean Johnson, Jim Easter, Maxine Martin

Others present: Greg Steed-Merrick Engineering

Establish a quorum: Yes

Meeting opened at 7:00 PM

New Customer Issues: (to be limited to non-agenda items and kept brief, 15 minutes or less)

High Users:

57 Makah, 6,100 gallons

A credit for the paid fine of \$200 will be applied to the next water bill. If resident exceeds 6,000 gallons per month the fine will be re-applied.

Motion: Steve moved to suspend the \$200 fine for May contingent upon keeping usage under 6,000 gallons per month for one year.

Kim seconded. No opposed. All in favor. Further discussion-None. **Passed unanimous.**

New Business

Need for new Billing software and new meters

See Administrative Clerk and Water Superintendent reports for discussion.

Old Business

SRF Infrastructure Project and Loan/Grant discussion

Patty submitted required documentation for the loan and grant. Both the loan and grant applications will be submitted on July 1, 2024. Greg Steed (Merrick) indicated that the Design is at 50% completion and a review with the project team is scheduled for July 2. Greg will work on a traffic control plan to accommodate resident access while work is ongoing. Greg should also consult with the Fire District for emergency access during construction.

SDA-DOLA Board Policies & Procedures

No input. Tabled to next meeting.

CWPP

No updates.

Reports

Administrative Clerk:

Details covered in the reports provided (Clerk's report and Bank Balance Report) and May Budget vs Actuals, Profit & Loss Detail, Profit & loss, Bank and Credit Card statements.

The current billing software is end-of-life and no longer supported. gWorks has replacement software that will work with Metron-Farnier meters and will interface with other software. More details are needed, and gWorks is analyzing our needs to provide pricing information.

Water Superintendent/ORC – Bobby:

Superintendent report provided.

Our current Metron-Farnier meters are end-of-life. Newer Metron-Farnier meters update information via cellular service rather than the current drive-by meters. These new meters should be used in the infrastructure project construction project and other old meters should be replaced over an estimated 5-year time frame. Funding for the meter replacement will be researched.

New tank mixers are in. Engineering stamp off is required with tank mixers. The tank mixers can be added to our system with approval from CDPHE engineering department. The District agrees to the prepared Merrick Engineering work order to provide assistance when requested/needed, tank mixers included.

A disabled vehicle nearly crashed into the clear well building. This incident demonstrates the need to protective bollards and other security measures to be taken around critical infrastructure in the water system. Funding opportunities for this will be researched.

Approval of Minutes:

Motion: Steve moved to accept the minutes from the May 22, 2024 meeting with edits recommended by the Board. Dan seconded. No opposed. All in favor. Further discussion-None. **Passed unanimous.**

Board Discussion: None

Special Note: District bills payable have been submitted and approved for the month of May.

Motion: Kim moved to adjourn the meeting at 8:56 PM. Dan seconded. Further discussion – none. **Passed unanimous.**

Respectively submitted by Stephen Stewart, PSWD Board President