

March 25, 2020

Regular Meeting of the board of Directors of the Pinewood Springs Water Districts Water Enterprise. Conducted Via Zoom. Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Tom Tuer, Mike Murphy, and Larry Wisecup. Also present were district employees Gabi Benson and James Moellers, and community member Kim Bologna.

Establish a quorum; Yes

Meeting opened at 7:00 p.m.

New High Users

Siefford, 8600: Motion: Steve moved to forgive all of the fines and interest and drop his overage to the service lined leak rate. Mike seconded. No further discussion and the motion passed unanimously.

Motion: Steve moved that we remove all the previous warning letters and all occurrences and reset. Tom seconded. No further discussion and the motion passed unanimously. **Bradshaw, 7200 - Unknown leak:** Has not decided what to do with the leak. Charge as usual.

Lause, 9200 - Frozen and broken outside faucet while house was vacant: Motion: Mike moved to reduce to low service line leak rate. Steve seconded. No further discussion and the motion passed unanimously.

New Business

Water Charges: Not at this time. Wait and see what happens.

Old Business:

Water leakage: Finish up the system map that Rob started. Tom will work on the map.

High-pressure pipe: Tom still working with the interested parties.

Department Asset Survey: Tom made updates to the document.

Website modifications {see new business} and Website editor salary review: Gabi talked to Patty about the website changes, and salary review for Patty.

Motion: Larry moves to increase Patty's pay to \$90.00 a month for website services. Mike seconded. No further discussion and the motion passed unanimously.

Reports:

Administrative Clerk: Reports

Water Superintendent - Report Carl's wish list. James reports most of the list has been completed. James has been preparing interviews for potential employees.

Approval of minutes:

Motion: Steve moved to accept the minutes from the February 26th meeting with the approved corrections. Tom seconded. No further discussion and the motion passed unanimously.

Motion: Steve moved to accept the minutes from the Special Workshop from March 4, 2020. Mike seconded. No further discussion and the motion passed unanimously.

Employee Reviews: Motion: Steve moved to give James a pay increase of 3% retroactive to anniversary hire date. Mike seconded. No further discussion and the motion passed unanimously.

Special Note: District Bills Payable have been submitted and approved for the month of February.

Motion: Steve moved to close the meeting at 8:24 p.m. Larry seconded. No further discussion and the motion passed unanimously.

Respectively submitted by Water Board Secretary, Danielle Andres.