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November 21, 2019

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Tom Tuer, Mike Murphy, and Larry Wisecup. Also present were district employees Gabi Benson and Rob Stinson; James Moellers was excused from the meeting. Community customer present, Devon Seifford.

Establish a quorum: Yes

Meeting opened at 7:00 P.M.

Customer issues: Devon Seifford: Explained how his leak is being repaired. He's getting estimates. He repaired one leak, but there is still another leak somewhere. Devon will call for another locate.

Mike Murphy leak: Motion: Steve moved to reduce his overage to the line leak rate and waive the warning letter. Larry seconded. No further discussion and the motion passed unanimously.

Baer: Motion: Steve moved to waive the warning letter. Larry seconded. No further discussion and the motion passed unanimously.

Open Special Hearing Rules and Regulations Rate Change at 7:24 P.M.

Presentation of proposed changes to the Rules and Regulations concerning rate charges.

Public Input: None.

Board Discussion: Projected rate changes, base, no change. System improvement fee increased to \$27.50 a month. Low tier 0-3000 \$.65. High tier 3001 - 6000 \$1.25, overage stays the same at \$5.00

Close Special Hearing Rules and Regulations and Rate Changes:

Motion: Steve moved to close The Special Rate Hearing at 7:27 P.M. Tom Seconded. No further discussion and the motion passed unanimously.

Open Special Budget Hearing, at 7:28 P.M. Presentation of proposed Budget for the year 2020.

Public Input: Discussion on proposed Budget.

Close Special Budget Hearing and return to regular meeting:

Motion: Steve moved to close The Special Budget Hearing at 7:38 P.M. Tom seconded. No further discussion and the motion passed unanimously.

New Business: Discussion and adopt changes to the Rules and Regulations as determined in the special hearing.

Discussion and Special Budget Hearing: Motion: Steve moved to adopt the proposed budget for the year 2020. Mike seconded. No further discussion and the motion passed unanimously.

Appropriate sums of Money: Motion: Steve moved to adopt resolution to appropriate sums of money per 2020 Budget. Larry Seconded. No further discussion and the motion passed unanimously.

Motion: Steve moved to adopt rate changes for 2020 as discussed. Rate changes, base, no change. System improvement fee increased to

\$27.50 a month. Low tier 0 - 3000 .65. High tier 3001 - 6000 \$1.25, overage stays the same at \$5.00.

Old Business:

High pressure pipe: Tom has been talking to potential buyers. Continue the search.

Department Asset Survey: Tom discussing Capital assets of PWS Water District; still working on this survey.

Website Modifications: Tom discussed changes to the website.

Due diligence: Gabi contacted Water Attorney Fritz Holleman, the final decree was entered on November 13, 2019 in Due diligence. The final decree has been filed.

Reports:

Administrative Clerk Reports: Next Meeting December 12, 2019 to talk about the new Tap Fee.

Distribution Manager Report: Working on a leak on Pinewood drive. Weather permitting.

Water Superintendent Report.

Approval of minutes:

Motion: Steve moved to accept the minutes from the October 23, 2019 meeting with the approved corrections. Mike seconded. No further discussion and the motion passed unanimously.

Special Note: District Bills Payable has been submitted and approved for the month of October 2019.

Motion: Steve moved to close the meeting at 8:46 P.M. Mike seconded. No further discussion and the motion passed unanimously.

Respectively submitted by Water Board Secretary Danielle Andres.