

February 27, 2019 PWSWD Minutes

Regular Meeting of the board of Directors of the Pinewood Springs Water District's Water Enterprise. Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Tom Tuer, Mike Murphy, and Larry Wisecup. Also present were district employees Gabi Benson, James Moellers, Rob Stinson was excused.

Establish a quorum: Yes

Meeting opened at 6:57 p.m.

New High Users: Angelo Gala: James talked to them and the issue has been solved. They received a warning letter.

New Business: None

Old Business:

Due Diligence continued: Proposed letter, waiting for further notice in April.

Big Elk Meadows: Toms discussion on his contact with Big Elk Meadows.

Land Swap/Tap Acquisition: Dan Kowalski called Steve and explained, that they will pay the fees needed to acquire the land adjacent to the Fire House. Board needs more information.

Determining true cost of water: Tom explained his list of work categories for the employees. Trying to decide what categories to use. We need more research.

Tank Snow Plowing: Gabi talked to Sue, she hasn't heard back from the crew.

Reports:

Administrative Clerk: - Reports

Water Superintendent - Report

Distribution Manager - Report

Approval of minutes

Employee Review:

Motion: Steve moved to accept the minutes from the January 23, 2019 meeting with the approved corrections. Larry seconded. No further discussion and the motion passed unanimously.

Note: After the employees were excused from the meeting, the Water District Board had a discussion on employee review meetings.

Employee Performance Reviews:

Motion: Mike moved to issue the following pay increases. Gabi, to \$20.75 an hour, James a 2% increase and Rob a 2% increase. Tom seconded. No further discussion and the motion passed unanimously.

Special Note: District Bills Payable have been submitted and approved for the month of January 2019.

Motion: Steve moved to close the meeting at 9:42 p.m. Tom seconded. No further discussion and the motion passed unanimously.

Respectively submitted by Water Board Secretary, Danielle Andres.