

## **Board of Directors' meeting for Pinewood Springs Water District's Water Enterprise**

**February 28, 2018**

**Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Larry Wisecup, and Jerry Pettit, Mike Murphy was excused. Also present were district employees Gabi Benson, James Moellers, Rob Stinson, and community customer, Tom Tuer.**

**Establish a quorum.**

**Meeting opened at 7:00 p.m.**

**New High Users - None**

**New Business:**

**Election:** Introduced Tom Tuer prospective new board member.

**Old Business:**

**Colorado Cherry Co.** Discussion on Larimer County not allowing port-a- potties.

**Water Attorney and Due Diligence again:** Discussion on Crow Two being the current reservoir, and Attorney Holleman will take Ronni Sperling's place.

**Water District Office. Equipment and furniture leases:** Furniture has been approved by the Fire District for the new Water District office. Gabi will email contract lease back to the Fire District to sign.

**Medical Insurance:** James and Rob have to stay on Kaiser until the end of the year 2018 or pay a penalty.

**Policy with Roads:** Larry will talk to Jon Andrews, and possibly Scott Miller for larger jobs.

**Slash Dumping:** We will watch the area to see what can be done.

**High Zone Tank Embankment:** Shelve project for a while. Lyons EX will be contacted.

**Reports:**

**Administrative Clerk:** Reports and job description being done.

**Water Superintendent:** James already covered his information.

**Distribution Manager:** Rob discussed his class.

**Approval of minutes.**

**Motion:** Steve moved to accept the minutes from the January 24, 2018 meeting with the approved corrections. Larry Seconded. No further discussion, the motion passed unanimously.

**Employee Review Motion:** Larry moved to grant Gabi Benson, James Moellers, and Rob Stinson a two percent pay increase. Steve Seconded. No further discussion, the motion passed unanimously.

**Special Note:** District Bills Payable have been submitted and approved for the month of January 2018.

**Motion:** Steve moved to close the meeting at 9:27 p.m. Jerry seconded. No further discussion, the motion passed unanimously.

Respectively submitted by Water-Board Secretary Danielle Andres.