

October 25, 2017

Regular Meeting of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise

Those present at the meeting were board members, Stephen Stewart, Larry Wisecup, Jerry Pettit and Mike Murphy. Also present were district employees Gabi Benson, James Moellers and Rob Stinson. Danielle Andres is excused from the meeting. Also present community customer's Charlie Gau, Gary Clements, Fire District's Russ Hardy, John Bologna, and Lieutenant Jess Bologna.

Establish a quorum

Meeting opened at 7:00 pm.

Fire Department: Board reevaluated the bill to the Fire Department for the new hydrant. It was determined that the backhoe was not in continual use for the whole time, so the bill was reduced by \$850.00 making the new total \$2,216.00. John Bologna issued a check from the Fire District in full payment.

Charlie Gau: Discussion of damage to Mr. Gau's truck when he ran over a branch. Board decided that the District was not driving the truck, could not be positive as to how the branch got there and therefore not responsible for the damage.

High Users: Kemmer and Payne. Kemmer found his line leak just before October billing and his usage was discussed at the September Board meeting. Payne was sent a First Offense Warning letter.

New Customer issues: Billing problem: billing software company issued an update causing 3 customers to be billed at the higher rate tier. Company corrected their mistakes and the 3 customers were issued credits on their bill.

New Business:

Road Board: The Board discussed meeting with the Road Board to set policies for work done by other entities.

Training Course: Board also discussed training opportunity for Rob to attain his Distribution License.

Old Business:

Tank communication: John Lewis is still working to establish tank communications.

High Zone Tank Embankment: James is still gathering bids for the embankment work at the high zone tanks.

Cora Request: Documents have been provided to satisfy recent CORA request.

Preliminary Budget Discussion: 2018 budget was discussed at length.

Reports:

Administrative Clerk: - The next two Board meetings need to be rescheduled because of the holidays and the mill levy verification. The Board decided to move the November meeting to Thursday, November 16th and the December meeting to Wednesday, December 13th. Publication of the change will be made in the local paper.

Water Superintendent: James continues to search for leaks in our system. They have repaired 2 large ones and are looking for more.

Distribution Manager: - Discussion of installing a shut off valve and 2 zone meters at the junction of two major waterlines just below the low zone storage tanks.

Special Note: District Bills Payable have been submitted and approved for the month of September 2017.

Approval of minutes: Approval of the September minutes was tabled until the November meeting.

Motion: Steve moved to close the meeting at 9:54 pm. Jerry seconded. Further discussion – None. **Passed unanimous.**

Respectively submitted by Gabi Benson for Danielle Andres, Secretary of the Water Board