

May 24, 2017

**Regular Meeting of the Pinewood Springs Water District's Water Enterprise Board of Directors**

Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Larry Wisecup, Jerry Pettit, and Mike Murphy. Also present were district employees Gabi Benson, James Moellers, and Rob Stinson.

Established a quorum

Meeting opened at 7:00 p.m.

**New Customer Issues:**

Customer issues:

**New High Users -**

**Yakovleva, for May usage:** The board will examine this issue at a later date.

**Schulz:** Her son is waiting for good weather to remove the deck for the line repair. **Motion:** Steve moved to reduce the overage to the lower line rate tier. Larry seconded. Further discussion-None. **Move passed unanimously.**

**Caner:** Board tried to contact Mary Caner, she was not available. Amber called Mary. They received a warning letter.

**Elsberry:** Gabi received three letters from Elsberry, he reported no water pressure. **Motion:** Steve moved to remove the warning letter. Larry seconded. Further discussion-None. **Move passed unanimously.**

**Elsberry: Motion:** Mike moved to reduce to the low rate tier of \$937.50. Jerry seconded. Further discussion-None. **Move passed unanimously.**

### **New Business:**

**Analysis of high users:** Rob and James discussing why the tanks and the levels were inconsistent with the system before. Now we know what normal looks like after the last major leak. James suggested do a reading midmonth of the meters to look for leaks.

### **Old Business:**

**Tap Fees:** Steve explained the tap fee values. After analysis, we reimbursed two customers the overage. Steve based the information audited for the tap fees back to 2005 tap fee of \$13,011.09.

**New Meter Pits and Easements:** Elk resident objected to crossing his property with the new line. James and Rob will continue to talk to the resident. The meter pit needs to be installed.

**Commercial businesses, meter pit and water usage and storage, and trespassing:** Attorney advised the board to write a letter and advise the Cherry Co. that their delivery trucks drive over our water pit. The board will advise per attorney, that if there is any damage to the meter, they will have to pay.

**Due diligence pending until May 8<sup>th</sup>:** Discussion on letting go of the extra capacity attached to our reservoir. Further discussion is needed before the deadline, per our water attorney Ronnie Sperling.

**Equipment policy:** Equipment will not be used privately.

**Storage building:** Rob wants to get one 10'x12' metal building and put it by the gallery. Maybe add other building down the road. **Motion:** Steve moved to allocate up to \$10,000.00 dollars to purchase sheds to store materials and or equipment. Mike seconded. Further discussion-None. **Move passed unanimously.**

**Safety equipment:** The board discussed the placement of each safety equipment cabinet. Eagle Scouts will install the six cabinets.

**Trees for firewood:** Don Fairbanks is building benches with the wood to place around Pinewood.

**Gate to the reservoir:** New gate and lock installed.

**Computer for the Meter Readers:** Report of one of the USB ports is broken and needs repair, will contact Lenovo.

**Reports:**

**Administrative Clerk:** - -

**Water Superintendent:** -

**Distribution Manager:** - .

**Special Note:** District Bills Payable have been submitted and approved for the month of April 26, 2017.

**Approval of minutes:**

**Motion:** Steve moved to accept the minutes from the April 26, 2017 meeting with the approved corrections Jerry seconded. Further discussion - None. **Move passed unanimously.**

**Motion:** Steve moved to close the meeting at 9:52 p.m. Larry seconded. Further discussion - None. **Move passed unanimously.**

Respectively submitted by Danielle Andres, Water Board Secretary