

June 22, 2016

Regular Meeting of the Pinewood Springs Water District's Water Enterprise Board of Directors

Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Mike Murphy, and Jerry Pettit. Larry Wisecup was excused from the meeting. Also present were district employees Gabi Benson, James Moellers, and Rob Stinson. Also present district customer Fire Chief Dick Wilcox.

The meeting was called to order at 7:00 p.m.

Welcome Wagon Christy Crosser: Described the program and gift bags being offered for new residents to the water board.

New Customer Issues:

High users: Koertgen and Bingham, neither attended the meeting.

New Business:

Water Commissioner: Jean Lever (and deputy) visited June 17th regarding record keeping for the Little Thompson water use and recommend keeping in contact with Culver Ditch rider.

Safety Equipment at the Reservoir: Discussed providing safety equipment at the reservoir even though public use is prohibited. Similar equipment is to be installed at several locations at the Tubs and Crescent Lake.

Mailbox: To replace the current water bill payment drop-off due to the demolition and rebuilding of the new fire station. To be located near the mail boxes. **Motion:** Steve moved to acquire a lockable mailbox for water payments, cost around \$1,000.00. Mike seconded. No further discussion, motion passed unanimously.

Old Business:

Kiowa Loop Construction: Project is expected to be completed by July 1st. One issue encountered is the limit on amount of Flow-Fill that can be delivered on a given day due to plant capacity.

Meeting Change of Venue: Demolition of the current fire station is to be done by mid-August so we will probably be able to have the next meeting (July 27th) at the fire station. New fire station projected to be available in January. Alternate meeting location is the local church.

Annual Audit: Annual Audit is due to the Board by June 30th and to DOLA by July 31st.

Reports:

Administrative Clerk: Please see attached report. Please see attached report. Gabi will be on vacation July 7 to 13.

Water Superintendent: Please see attached report.

Distribution Manager: Please see attached report-Rob's landlord wants the phone in the Water District name for billing.

Special Note: District Bills Payable have been submitted and approved for the month of May.

Approval of minutes:

Motion: Steve moved to accept the minutes from the May 25th meeting with the approved corrections. Mike seconded. No further discussion, motion passed unanimously.

Motion: Steve moved to close the meeting at 8:49 pm. Jerry seconded. No further discussion, motion passed unanimously.

Respectively submitted by Danielle Andres, Water-Board Secretary