

December 13, 2016

**Regular Board of Directors Meeting for the Pinewood Springs
Water District's Water Enterprise**

Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Larry Wisecup, Jerry Pettit, and Mike Murphy. Also present were district employees Gabi Benson, James Moellers, and Rob Stinson.

The meeting was called to order at 7:00 p.m.

Establish a quorum

Special Hearing: Discussion on increasing the system improvement increase by \$1.50

Presentation of Proposed changes to the Rules and Regulations:
Discussion on when to read the meters at the end or first of the month. System improvement fee increase of \$1.50.

Motion: Steve Moved to close the special hearing at 7:13 pm. Larry seconded. No further discussion, motion passed unanimously.

Return to Regular Meeting: 7:13

Discussion and/or adapt changes to the Rules and Regulations: Motion: Steve moved to increase the system improvement fee a \$1.50, changes to the Rules and Regulations. Mike Seconded. No further discussion, motion passed unanimously.

High users: Schulz, Hart, Siefford - No shows

New Business:

Mil Levy Certification. Motion: Steve moved to certify the mil levy for 2017 at 37.106 mil, Mike seconded. No further discussion, motion passed unanimously.

Old Business:

Waterline at the Fire Station is completed, hydrant is next to be done.

Tank Communication Project: John Lewis will be here Thursday.

Meter-Reading Ruling: Discussion to do a test run to see how it works best on an as-needed basis.

Reservoir Due Diligence: Water lawyer Roni Sperling turned in Due Diligence report. Good for six years.

Reports:

Administrative Clerk: Please see attached report.

Water Superintendent: Please see attached report

Distribution Manager: Please see attached report

Special Note: District Bills Payable have been submitted and approved for the month of November

Employee End of Year Bonus: Motion: Steve moved that we give year-end bonuses of \$600 for James, \$500 for Rob and \$500 for Gabi, Larry seconded. No further discussion, motion passed unanimously.

Approval of minutes:

Steve moved to accept the minutes from the November 26th meeting with the approved corrections. Mike seconded. No further discussion, motion passed unanimously.

Motion: Steve moved to close the meeting at 8:30 pm. Jerry seconded. No further discussion, motion passed unanimously.

Respectively submitted by Water-Board Secretary Danielle Andres.