

August 28, 2013

**Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise**

Those present at the meeting were board members Danielle Andres, David Gregory, Stephen Stewart, and James Green. Also present were district employees Gabi Benson and Carl Pender. Also present were district customers, Gary Clements, Kathy Bradford, and Larry Townsend.

The meeting was called to order at 7:02

**New Customer Issues:**

**Kathy Bradford and Larry Townsend water issue:** **Motion:** Steve moved to waive the warning letter. David seconded. Further discussion - none. **Passed unanimously.**

**Motion:** Dave moved to decrease the amount owed. Steve seconded. Further discussion - none. **Passed unanimously.**

**New Business:**

**Clerks Big Adventure:** Gabi will be going on vacation in October.

**Old Business:**

**Reservoir use:** The Corp of Engineers has stated that no human or animal is to be allowed in or on the reservoir.

**New pump:** Carl is working on the pump as much as his surgery will allow.

**Meter change out and Software 51 & 108:** Meters are working very well, and we can afford to buy the last 51 to complete the one side. **Motion:** Steve moved to buy 51 more meters to complete this side. James seconded. Further discussion - none. **Passed unanimously.**

**Budget:** Review for the next meeting.

**Reports:**

Administrative Clerk: Please see attached report.

Water Superintendent: Please see attached report.

Treasurer: Please see attached report.

**Carl's Review: Motion:** Steve moved to give Carl a 4% raise. Dave seconded. Further discussion - None. **Passed unanimously.**

**Special Note:** District Bills Payable have been submitted and approved for the month of July 2013

**Approval of minutes:**

**Motion:** Steve moved to accept the minutes from the July 2013 meeting with the approved corrections. Dave seconded. Further discussion - None. **Passed unanimously.**

**Close Meeting:**

**Motion:** Dave moved to close the meeting at 8:56 Danielle seconded. Further discussion - None. **Passed unanimously.**

Respectively submitted by Danielle Andres, Water Board Secretary