

May 23, 2012

Regular meeting of the Pinewood Springs'  
Water District's Board of Directors

Those present at the meeting were board members Astonna McCoy, Danielle Andres, John Berlin, Stephan Stewart, James Green, and David Gregory. Also present were district employees Gabi Benson and Carl Pender. Also present was district customer Nichole Van Ruler, and Bob Clark.

The meeting was called to order at 7:05 p.m.

New officer installation: All officers said oath and signed the board-member sheet.

**New Customer Issues:**

**Nichole Van Ruler, Motion:** Astonna moved to waive the first warning and remove the fine and keep at the low-tier rate. David seconded. Further discussion-None. **Passed unanimously.**

**Bob Clark: Motion:** Astonna moved to waive the warning and keep it at the low-tier rate, Stephan seconded. Further discussion-None. **Passed unanimously.**

**New Business:**

**Billing software:** Discussion on cost of new software.

**Old Business:**

**Meters:** Discussion on meter-system hardware, software cost, and coverage. We will put the new meters on hold.

**Aeration project:** Discussion on repairs for the aeration system, Carl called the company.

**Insurance:** We received our policy.

**Easement document:** Discussion about the easements.

**Reports:**

Administrative Clerk: Please see attached report.

Water Superintendent: Please see attached report.

Treasurer: Please see attached report.

**Special Note:** District Bills Payable statement was submitted and approved for the month of April 2012.

**Approval of minutes:**

**Motion:** John moved to accept the minutes from the March 28, 2012 meeting with the approved corrections. Astonna seconded. Further discussion – None. **Passed unanimously.**

**Close meeting:**

**Motion:** John moved to close the meeting at 9:18 p.m. David seconded. Further discussion – None. **Passed unanimously.**

Respectively submitted by Water-Board Secretary, Danielle Andres,