

March 24, 2010

**Regular Meeting of the Pinewood Springs
Water District's Water Enterprise Board of Directors**

The meeting was called to order at 7:05 pm.

Those present at the meeting were board members Astonna McCoy, John Berlin, Bob Warner, David Gregory, and Dan DeKrey. Also present were district employee Gabi Benson, and prospective board member Danielle Andres.

New Customer Issues

Leland Junge had a leak under the house. It was fixed the night that Gabi called him. Carl checked the next day and only 200 gallons were used. He did not show up to this meeting.

Old Business

A contract is needed on the cistern purchase to show that we sold it (to release us from liability).

Comments on the Caner B&B are required to be in to Larimer County by March 26, 2010. PSWD will not put comments in as we have already taken action.

New Business

PSWD needs a plan to purchase water shares. There are 50 unused EQRs and 12 lots without an EQR. **Motion:** Bob Warner moved to offer 6 EQRs for sale to property owners at the 2010 rate. The price is to remain good until December 31, 2010. A new price will be set starting January 1, 2011 based on the 2011 tap fee. Dan seconded. No further discussion, motion passed unanimously.

Carl & Gabi will start working on SOPs for their positions. A plant tour and basic training for the board will be set up.

Reports

Administrative Clerk: Please see attached report. Gabi will be on vacation the week of June 5th. Gabi Benson's annual employee review was held. **Motion:** Dan Dekrey moved to increase Gabi's salary by the budget amount of 4%. John seconded. No further discussion, motion passed unanimously.

Water Superintendent: Carl Pender was excused.

Treasurer: Please see attached report.

Approval of minutes: December minutes are not posted. Dan to send to Gabi for posting.

Motion: Dan Dekrey moved to accept the minutes from the February 22, 2010 special hearing

and from the February 24, 2010 meeting with the approved corrections. Bob Warner seconded. No further discussion, motion passed unanimously.

Motion: Astonna McCoy moved to close the meeting at 8: 46 pm. John seconded. No further discussion, motion passed unanimously.

Respectively submitted by

Astonna McCoy, Water Board Secretary