

December 9, 2009

**Regular Meeting of the Pinewood Springs Water District's  
Water Enterprise Board of Directors**

The meeting was called to order at 7:01 p.m.

Those present at the meeting were board members Mark Upton, Bob Warner, John Berlin, and Dan DeKrey. Astonna McCoy was excused. Also present were district employees Gabi Benson and Carl Pender, the District's Lawyer Jake Hummel, district customers Wes and Angie Filener and prospective board member David Gregory.

**Presentation of new Insurance Quote**

Gary Grenzke reviewed quotes from three different insurance companies.

American Insurance	\$9559.00
Arch Insurance	\$9652.00
Continental Insurance	\$5875.00

The only real difference being that Continental does not have flood insurance in the policy at this time but expects to have it by the middle of the year. To purchase the flood insurance separately will run \$1830.00 for six months.

Motion: Bob moved to accept the quote from Continental Western with the added flood Insurance. Mark seconded. No further discussion; motion passed unanimously.

**New Customer Issues**

Wes and Angie Filener have a leak somewhere on the service line to their house of about 10 to 15 gallons per hour causing them to exceed to 6000 gallon limit. Because of the cold weather they are asking for time to repair this leak until the weather warms up so they don't cause more problems by trying to repair the line when it is too cold. The board agreed as long as the leak doesn't worsen.

Motion: Mark moved to wave the warning and lower the usage rate to the high tier rate. Dan seconded. No further discussion; motion passed unanimously.

## **Continuation of Special Hearing from November**

Bob reopened to special hearing at 8:10 pm.

1. Finalized the 2010 Budget

2. Amendment to the amended 2008 budget. There was a clerical error in the 2008 amended budget that will change to Debt service on the tanks \$38,759.00 to \$39,500.00 and Property Taxes \$61,245.00 to \$139,540.00.

Bob moved to close the special hearing at 8:20 pm.

### **Certification of 2010 Mil Levy**

Reviewed the figures for the mil levy.

Motion: Mark moved to accept the mil levy amount of 34.425 contingent upon verification of the loan amounts. John seconded. No further discussion; motion passed unanimously.

### **Old Business**

1. Appraisal Letter: Jake has had Hellum amend the appraisal letter and it will be sent to Jacobs.

2. Property Acquisition: Jay was able to talk to Karen Bodie, the lawyer for the mortgage company on the Myers property, and she said that as soon as they receive the property deed we can proceed with the acquisition.

3. District Truck: We have not received any communication from the truck dealers on purchasing a new truck, Mark said he knows someone and he will contact them this month.

### **New Business**

1. Customer leaks: Judith Ray had a leak resulting in her going over the 6000 gallon limit. Her normal usage around 800 gallons a month.

Motion: Bob moved to lower her usage rate to the high tier rate. Dan seconded. No further discussion; motion passed unanimously.

2. Board Members and the May Election: Both Mark and John's terms are up in May and Mark has said that he will not be coming back because his job has him traveling a lot. We will need to appoint an election official.

Motion: Mark moved to appoint Gabi Benson as our election official for the May 2010 election. John seconded. No further discussion; motion passed unanimously.

### **Reports**

1. Administrative Clerk: Please see attached report. Gabi has been in contact with several other water districts about how much they are paying for the audits. They say that a lot of them are paying less than we are and we need to shop around for a different auditor.

2. Water Superintendent: Please see attached report. Carl has gone over the lines that feed the May Road area and has been able to cut out a large section that loops around which at this time seems to be saving about 10,000 gallons a day.

3. Treasurer: Please see attached report.

4. Approval of Minutes:

Motion: Mark moved to accept the minutes from the November 19, 2009 meeting with the approved corrections. Bob seconded. No further discussion; motion passed unanimously.

5. Bonuses: The board agreed to give Carl and Gabi the same end-of-year bonuses as last year.

Motion: Mark moved to close the meeting at 10:43 pm. Bob seconded. No further discussion; motion passed unanimously.

Respectively submitted by,

Dan DeKrey, Water Board Secretary