

May 23, 2007  
Regular Meeting of the Board of Directors  
Of the Pinewood Springs Water Districts Water Enterprise

The meeting was called to order at 7:05 pm.

Those present at the meeting were board members Andy Sharp, Mark Upton, Pam Ping, Bob Warner, Dan DeKrey, and district employees Carl Pender, Gabi Benson and reservoir engineer Aaron Asquith.

**New Customer Issues:**

Randy and Becky Davis who are looking to purchase 11.1 acres on the back of Kiowa contacted Gabi. They wanted to know if they would be able to get a water tap, after looking it up in the records they are in the district so they can get a tap.

**Update on the Drought Mitigation Plan:**

1. Reservoir and Dam Approval: Aaron has completed a preliminary redesign of the spillway and the state engineer has approved the preliminary design. They will redraw the dam with the new spillway and resubmit. The state is also asking for more information from the soils engineer.
2. Pump House and Diversion: Broes has installed a new timer and fixed the low-water cut off.
3. Property Acquisition:

**Motion:** Mark moved to instruct Jake to draw up the settlement documents for the Caner's property to authorize payment and to clarify the transfer of title at a future date. Pam seconded. No further discussion, passed unanimously.

**Motion:** Andy moved to have Jake draw up the documents for a fee simple transfer for Jacobs's property and after signing he will receive his addition consideration. Bob seconded. No further discussion, passed unanimously.

**Reports:**

1. Administrative Clerk: Please see attached report.
2. Water Superintendent: Please see attached report. Carl noted that there is an old cistern of the water district's that is no longer in use and suggested we should either remove or demolish it in before there is a problem.

3. Treasurer: Please see attached report. Gabi received her annual review with an overall excellence rating. The board recommended for her to take classes in QuickBooks.

Motion: Pam moved to give Gabi a raise based on her performance retroactive to her hire date of Feb 27. Dan seconded. No further discussion, passed unanimously.

Sun Construction has made another request for final payment.

Motion: Andy moved to delay final payment to Sun Construction until McLaughlin has signed off on the pump house and given their approval for payment. Pam seconded. No further discussion, passed unanimously.

Motion: Pam moved to accept the minutes from the April 25, 2007 meeting with the approved corrections. Bob seconded. No further discussion, passed unanimously.

Motion: Mark moved to close the meeting at 9:43 pm. Dan seconded. No further discussion, passed unanimously.

Respectively submitted by  
Dan DeKrey, Water Board Secretary