

**Regular Meeting of the Board of Directors of the Pinewood Springs
Water Districts Water Enterprise August 25, 2004**

Meeting was called to order by Andy Sharp at 7:02 pm.

Those present included Board members Andy Sharp, Mark Upton, Pam Ping and Dan DeKrey. Bob Warner was absent. District employees Gabi Benson, Carl Pender and Frank Novak. Pam left early after giving the financial report.

New Customer Issues: There were no customers issues.

System Improvement Project:

Apache Pipeline: Carl has the new main down to the corner of Apache and Chipmunk and is now trying to figure out where the old lines are so that he can start putting the new meter pits in. See attached report for Apache Pipeline cost.

Update on Drought Mitigation Plan:

1. Environmental Report: Andy is working on finding out about the areas we will be able to use as wet lands.

2. Financing: We received a letter from the CWCB stating we were approved for our loan, discussion on how loans work and what we're paying for the loans and if we can consolidate the loan fees on the different loans so we aren't paying so much in administration fees. Discussion on Water Hauling monies that are still in account.

Motion: Mark moved that we inquire to have monies rolled over for another year for water hauling. Pam seconded. further discussion- None. **Passed unanimously.**

Also need to put a memo in the newsletter to warn customers to have more money put in their escrow accounts for additional taxes.

3. Filtration Plant: Carl has moved everything around so that we will have enough room for the new micro filtration plant, but will still need to have new electrical done.

Motion: Mark moved to have Triple A Electric remove unused equipment and install new service and provide a schematic of electrical panel not to exceed \$1500.00. Andy seconded. Further Discussion- None . **Passed unanimously.**

Reports:

1. Administrative Clerk: Please see attached reports.

2. Water Superintendent: There is a need to come up with a better formula to meter produced water, stored water and consumed water so that we can get a better idea of water loss due to leaks. Carl found and repaired a leak at Cheyenne and Kiowa, also discovered it is 1 1/4" line. Usage is high but can't find any other leaks.

3. Water Specialist: See attached report from Frank. Discussion on new pump station, reservoir and new lines. Frank given go ahead to start laying out on a map where all existing meter pits are that are along the new line so that we will have a lay out of meters along the new line to put out to bid.

4. Treasurer: Please see attached reports. Discussion on budget issues.

Motion: Mark moved to make an agreement with the Fire District and the Water District to trade water use for firehouse use. Pam seconded. Further discussion- None. **Passed unanimously.**

5. Approval of minutes from past meeting:

Motion: Andy moved to approve the minutes from the July 28, 2004 meeting with the discussed corrections. Dan seconded. Further discussion- None. **Passed unanimously.**

Motion: Mark moved to close the at 11:13 pm, Andy seconded. Further discussion- None. **Passed unanimously.**

Respectively submitted by

Dan DeKrey, secretary of the Water Board