

**Regular Meeting of the Board of Directors of the Pinewood Springs Water District's
Water Enterprise
8-27-03**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado was held in accordance with the applicable statutes of the State of Colorado on 8-27-03 at the Pinewood Springs Firehouse.

The meeting was called to order at 7:18 p.m. by Andy Sharp.

Board Attendance: Andy Sharp, Mark Upton, Jim Wendell, Win Knechtel.

Others Attending: Gabriele Benson, Kirk Ping, Pam Ping, Julian Wojcik, Mary Aim Pettit, Linda Mootsey, Mike Wineski, Frank Novak, Carl Pender.

Water Production Update:

1. Emergency Water Supply

The Grant for 56K from The Health Department is to be used for hauling water.

2. Infiltration Gallery Study

Carl Pender indicated that the study is done. The study revealed that the fire ruined the infiltration gallery and replacement will be necessary. The McLaughlin Bill is now at \$5,700.00 +/- for the study. Andy Sharp; and Carl Pender will track down the paper work and approvals for the Grants from the Health Department for the Gallery Infiltration Study.

3. Plant Production

Back up after cleaning by Carl Pender.

New Customer Issues:

1. There is a need for a new Director. An interested person is Pam Ping.
2. Villa Tatra - they are interested in a new tap. The current cost is \$ 10,836 +/-.

Update on Drought Mitigation Plan:

1. Fall Election

Ballot questions - discussion. Andy Sharp read Jake Hummel's recommended questions for the ballot. Andy Sharp read the resolution - see the attached for ballot questions and resolution. Andy sharp recommended Gabriele Benson to act as the election official. Motion by Mark Upton to pass the resolution. Attached resolution is for the mail ballot election. Seconded by Jim Wendell Unanimously approved.

2. NCWCD Petition

Andy Sharp has received the petition from Jake Hummel (Attorney for the Board)

3. Water Rights

Expansion of the Water Availability Study Scope. Ronnie Sperling agrees that the scope has expanded.

Motion by Jim Wendell to increase McLaughlin Engineers' fee by \$1,000 00 - not to exceed \$5,000.00. Seconded by Mark Upton Unanimously approved.

Motion by Mark Upton to approve the McLaughlin invoice no. 500591.30 for \$2,041.75 -Water Availability Study. Seconded by Jim Wendell Unanimously approved.

Motion by Jim Wendell to pay McLaughin \$4,583.50 for invoices 500603.808 & 500603.308 for Infiltration Study. Seconded by Mark Upton Unanimously approved.

4. Big Elk Meadows

No reports yet from Big Elk Meadows. Andy Sharp asked Mark Upton to follow-up with Big Elk Meadows.

Infrastructure Replacement:

1. Sioux Road Line - Carl Pender thinks this project will be completed within two weeks.
2. Reports - See Attached Reports Per Agenda.
3. Gabriele Benson will draft a policy statement for PPTLO customers.
4. Andy Sharp - removed himself from the Board temporarily. Jim Wendell took over the meeting. Andy Sharp will be charged for Carl Penders materials and installation costs only for the line from the leak closest to the meter to the leak near the house. He will pay normal rate for gallons used minus 1,000 gallons which, according to Carl Pender, was the District's responsibility.
5. Carl Pender's annual review is due. Each Board member will fill out a review form. Jim Wendell and Mark Upton will do the review. Gabriel Benson's six month review is also due.
6. Andy Sharp asked Win Knechtel to set a schedule for the expenditures for the Reservoir Project.
7. Motion: by Mark Upton to approve an additional \$800.00 for the 2002 audit by Clifton-Gunderson. Seconded by Jim Wendell. Unanimously approved.
8. Motion by Win Knechtel to approve the minutes of 7-17-03 and 7-23-03 as amended. Unanimously approved.
9. Frank Novak will do the preliminary survey showing the location of the reservoir. Discussion with Pam Ping about the Director position on the Board. She still wants to be on the Board. Motion by Andy Sharp to appoint Pam Ping to be Director at Large. Seconded by Mark Upton. Unanimously approved.

Motion to adjourn the meeting by Mark Upton. Unanimously approved.

Meeting adjourned at 12:08 a.m.

Respectfully Submitted by
Winston E. Knechtel.