

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

2-26-03

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 2-26-03 at the Pinewood Springs Firehouse. The meeting was called to order at 7:08PM by President Andy Sharp.

ATTENDANCE: The following directors were present constituting a quorum: Andy Sharp, Mark Upton, Jim Wendell and Meg Rotan. Win Knechtel had an excused absence. Also present were Frank Novak, Carl Pender, Cheri Brown, Gabi Benson, Gary Clements, Jake Jacobson, Tom Adams, Tom Payne, Daniel Grotke, Jon and Sharon Jacksi and Alaina Marler.

ANNOUNCEMENTS: We are at full water production. Ice in the tanks is keeping the exact storage level hard to measure. There is a meeting at 9am on 3-1-03 to present the engineering feasibility study addressing water shortage/drought issues.

Discussion on properties with possible planned reservoirs: Jon and Sharon Jacksi, Lot 5, 11th filing, indicated to the Board that they have filed the necessary opposition to a reservoir on their property. (See enclosed copy of opposition)

Dan Grotke has not filed a formal opposition, but wanted it noted that although he would prefer not to have to give up his property, he would consider a settlement with appropriate compensation with the Water District if it became necessary to use his property.

CUSTOMER CONCERNS: 1. Gary Clements passed on a suggestion from Andrew Hart asking if it would be possible for the fire truck to carry a wrench to turn off water system valves if it would be beneficial in a particular fire situation. Carl Pender indicated there are five different sizes in the system, but possibly a simple crescent wrench would work which are already on the trucks.

2. Jake Jacobson presented information on homeland security affecting the fire district including changes to the firehouse, trucks and parking. Changes to the firehouse use will change the location of the water payment drop box and available parking.

Update on joining the NCWCD: Jake Jacobson has been in contact with Marilyn at the NCWCD who indicated she did not believe the Water District could join through a petition action as outlined by our attorney. Andy will contact Jake Hummel for clarification.

Sioux line replacement: Carl found a valve between the high and mid zones that was open and may be accounting for some problems and water losses that may not actually be losses. He still thinks the line should be replaced, but the leaks may not be as bad as they seem.

Road Board issue: The Road Board called Andy on a drainage issue on our property at the firehouse. They added some gravel to stop the washout. They are also requesting to put a building on Water District property next to the firehouse to house the plows. The Board agreed that a building should not be allowed at this time because we may need that property to put more dirt from future line replacement projects as well as the fact the area may not be stable enough for a permanent structure. We would possibly allow a

temporary building with the Boards' prior approval. Meg Rotan will contact Darlene Khouropour to tell her.

Meg Rotan introduced Gabriele Benson as the new Water District Office Clerk. Motion by Meg Rotan to offer the position to Gabriele Benson at \$10/hour with a three-month performance review.

Approved unanimously

Meg Rotan and Mark Upton will do a six-month review for Carl Pender.

ADMINISTRATIVE CLERK'S REPORT: 2 disconnect notices sent, one was paid. Flood insurance has been added to the treatment plant and Crescent Lake pit area.

WATER SPECIALIST REPORT: Frank asked for approval of 3rd payment to McLaughlin Water Engineers. Motion by Mark Upton to approve payment in the amount of \$5735.66. Approved unanimously Frank will also apply for the remaining \$4600 of the planning grant. Frank recontacted the person with CBT water shares to rent, but still cannot get a commitment to rent them to the Water District.

WATER SUPERINTENDANT'S REPORT: Working on leaks as they arise. Continuing to become familiar with the system and making needed changes to pits, pumps, etc.

TREASURER'S REPORT: First money has come in to be designated for upgrade projects. This money will need to be tracked. The budget is right on target. Mark working with new bookkeeper to tailor reports for presentation to the Board.

MINUTES: Deferred until Win Knechtel is present.

NEW BUSINESS: 1. Jim Wendell was contacted by the Stanley Museum regarding a steam car rally coming up to Estes Park in August. They are requesting to fill up the cars in Pinewood Springs. They wanted to use river water below the plant site, but the water commissioner said no. The river would probably be too low then anyway. We will allow them to use Pinewood Springs water with the understanding they will replace it to our system with acceptable water, i.e., and exchange.

OLD BUSINESS: 1. Cell towers-Jim Wendell is still waiting to get all the information from the company that wants to install them.

Motion to adjourn by Mark Upton. Approved unanimously Meeting adjourned at 10:40 PM.

Respectfully submitted,