

**Minutes of the Regular Meeting of the Board of Directors
of the Pinewood Springs Water Districts Water Enterprise
September 25, 2002**

The regular meeting of the Pinewood Springs Water District Board of Directors, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado at the Pinewood Springs Firehouse on September 25, 2002.

Attendance:

The following directors were present constituting a quorum: Andy Sharp, Meg Rotan, Mark Upton, and Jim Wendell. Win Knechtel was absent, and was excused. Also present were Cheri Brown, Carl Pender, Vic and Linda Mootsey, Renee Myers, Christine Scampton, Gordon Johnson, Henry and Carol Snider, Sue Jackier, Gary Clements, Jake Jacobson, Jill and Don Bryant, Mary Ann Pettit, Rich Troiano, Carolyn Coleman, Steve Fitzgerald, Bob Shaw, Tom Adams, Art and Kat Caruso, Ken and Melody Brinkley, Mike and Debbie Gray, Janet Carabell, Dave Horton, Steve Speidel, and Scot Douglass.

Special Hearing:

The meeting to discuss a resolution to amend the Pinewood Springs Water District budget for year 2001 was called to order at 7:08pm by Andy Sharp, President. No comments were made after the reading of the proposed amendment by Andy. A motion was made to end the special hearing by Mark and second by Jim. Vote was unanimous (4 to 0) to end the special hearing.

Regular Meeting:

The regular meeting was called to order at 7:12 PM by Andy Sharp, President.

Vote on Resolution to Amend the 2001 budget:

Mark motioned to approve the resolution to amend the 2001 budget. Meg second the motion. Vote was unanimous (4 to 0) to accept the resolution. Documents were signed and notarized.

Review of the Agenda:

Andy requested that a discussion concerning fire damages be added. Also requested was a review of the status for the tap on Chipmunk.

Announcements:

Andy informed the audience of the status on water production including information regarding water sources for hauling. No release from Big Elk Meadows (BEM). Commissioning of an engineering company to generate a planning document was mentioned and a discussion followed on the options selected for the document.

New Customer Issues:

Limited to brief discussion of non-agenda items. Cooperation with BEM on possible reservoir discussed with audience. Other locations for possible reservoir also discussed.

System Repairs and Improvements:

Discussed system upgrades and repairs, prioritization of tasks, and labor required. Jim assigned to investigate the class action lawsuit against polybutylene plastic pipe. Using volunteers for specific tasks discussed.

Old Business:

Arapahoe Property with Questionable Tap Payment:

Briefing on current status and lawyer opinion. Lawyer requires more information to make decision, but it currently appears that it is a Water District policy decision. Current documents discussed. Cheri informed us about a missing document that apparently was written by previous owners (Brenon/Webster) in Nov. 1999 acknowledging that the lot in question did not have a paid tap. The search for the missing document will continue.

Drought Planning:

Planning Document:

Already covered in previous discussions.

Water Sources for Hauling:

Already covered in previous discussions.

Northern Colorado Water Conservation District (NCWCD):

Floor opened for questions from audience. Back taxes estimated at \$400 per home but will be based on property value. Joining does not provide water, but allows us to rent and/or buy Colorado-Big Thompson (C-BT) shares. Relationship with Longmont and Estes Park discussed along with the difference in cost to haul from Estes Park instead of Longmont. Andy motioned that the Water District recommend that Pinewood Springs residents acquire 10% of the property owners signatures to place the option of joining the NCWCD to a community vote. Meg second the motion. Vote was unanimous (4 to 0) to accept the motion. Jake Jacobson volunteered to contact Larimer County Elections Dept. and map out the process to get this on the next election (May 2003).

Fire Damage Recovery:

Mark presented the status regarding application for State funds (Colorado Dept. of Public Health for Federal Emergency Management Agency) to compensate for drought conditions and damages caused by the Big Elk fire. Mark is writing a short document outlining the impact and cost of the drought and the Big Elk fire, including damages to the water system. Also requesting new equipment to improve water quality. The number of people in the Water District impacted by current conditions is estimated at 750 people.

Reports:

Administrative Clerk (Cheri Brown):

Water break again at 53 Cheyenne, and customer requests that charges be kept at the lower rate. The Board agreed to the request. Cheri gave a summary of customer letters. Posted new office hours. Accounting codes needing clarification.

Water Superintendent (Carl Pender):

Ditch culvert replacement for Robin Feruggia. Newly acquired truck now ready for service. Status report size addressed. Status of taps needing transfer to new line on Apache. Verify tap installation priority. Location of new tap on Chipmunk discussed, but installation of new driveway may require movement of existing service line.

Water Specialist (Frank Novak):

Frank was not present. His report was already covered in previous discussions.

Treasurer (Mark Upton):

Discussion of the Treasury Report and account status. Revenue from Larimer County estimated. Board members limited to payments of \$1200.00 per year. There appears to be an accounting error this month. However, the accountant is currently out of the country for 6 weeks. Further work is required to resolve the discrepancy. Consideration given to getting a new accountant.

Approval of Minutes:

Meg motioned to approve the minutes for the August 28 regular meeting with corrections. Mark second the motion. Vote was unanimous (4 to 0) in favor.

New Business:

Discussion of 2003 Rate Structure and Budget:

Board agreed to revert Vic's pay back to the same rate before the previous superintendent (Ron) quit, starting next pay period.

Water Tap for Property on Chipmunk:

Already covered in previous discussions.

Mark motioned to adjourn the meeting at 11:45 PM. Jim second the motion. Vote was unanimous (4 to 0) in favor.

Respectfully submitted,