

Minutes of a special meeting of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise.

9-19-02

Attendance: Andy Sharp, Jim Wendell, Mark Upton, Win Knechtel, Frank Novak, Carl Fender, Meg Rotan.

Visitors: Steve Fitzgerald

Purpose: The purpose of this meeting was to review RFP proposals from consultants of the planning document.

Meeting called to order by Andy Sharp 8:07 p.m.

Frank Novak made a presentation to the Board of the results of the RFP proposals from McLaughlin Water Engineers Ltd. And Sear-Brown. Frank, after his presentation, recommended that McLaughlin Water Engineers be awarded the contract to do the Planning Document. This was based on a lower fee and qualifications. See Attached summary by Frank Novak of the proposals.

Mark Upton made a presentation to the Board on the financial status of the Board as it pertains to having monies available for funding this Planning Document.

Discussion: There was a lengthy discussion by Mark Upton and others about the need for items G and H in the RFP. These items were the alternates for Lake Estes and Pinewood Lake.

After the discussion, it was concluded that only a cursory reference to these items was needed since the capital costs would be quite high. It was decided these items should be included in the Planning Document but only in a reduced scope.

Motion: Jim Wendell made motion that the fee for the Planning Document be limited to \$22,000. The scope of items G and H should be reduced and limited to a cursory review and estimated budget costs. Frank Novak was instructed to contact McLaughlin Engineers to get a new fee for the reduced scope of work.

Unanimously approved.

It was suggested by the Board members that the \$22,000 limit not be initially discussed with McLaughlin Engineers. If the fee was reduced, Frank Novak was authorized to award the contract to McLaughlin Engineers for no more than \$22,000.

Motion: By Mark Upton to adjourn the meeting.

Seconded: Jim Wendell. Unanimously approved.

Meeting was adjourned 10:35 p.m.

Respectfully submitted by Win Knechtel, Secretary.

SUMMARY OF PROPOSALS RECEIVED

FOR THE PLANNING DOCUMENT

SEAR-BROWN

McLAUGHLIN

ALTERNATE "A"

\$8775

\$7004

CRESCENT LAKE/POWELSON
 RESERVOIR, RAW WATER
 TRANSMISSION TO WTP,
 AND UPGRADE OF WTP

ALTERNATE "B"

\$5295

\$4419

CRESCENT LAKE/POWELSON
 RESERVOIR, AND NEW WTP ON
 THE LAKE

ALTERNATE "C"

\$8865

\$3516

MAURE HOLLOW RESERVOIR,
 FILL AND DRAW SYSTEM, AND
 UPGRADE WTP

ALTERNATE "D"

\$5510

\$4412

CROW LANE RESERVOIRS AND
 TRANSMISSION TO WTP

ALTERNATE "G"

\$3850

\$4484

RAW WATER PUMPING AT LAKE
 ESTES, TRANSMISSION TO WTP,
 AND UPGRADE OF WTP

ALTERNATE "H"

\$3850

\$4298

RAW WATER PUMPING AT PINE-
 WOOD LAKE, TRANSMISSION TO
 WTP, AND UPGRADE OF WTP

MISC. SITE VISIT, REPORT PREPARATION
 ***** \$8948

INCL. IN
 ABOVE

TOTAL \$45,093 \$28,133

ESTIMATED TIME (DAYS) ***** 100 ***** 120 *****