

**Minutes of the regular meeting of the Board of Directors of the Pinewood Springs
Water Districts Water Enterprise**

8/28/02

The regular meeting was held in accordance with the applicable statutes of the State of Colorado on 8/28/02 at Pinewood Springs Firehouse. The meeting was called to order at 7:06 p.m. by President Andy Sharp.

Attendance:

The following directors were present constituting a quorum: Andy Sharp, Meg Rotan, Mark Upton, Jim Wendell and Win Knechtel. Also in attendance were Linda and Vic Mootsey, Pat and Gary Clements, Tom Argue, Daniel Hobson, Dick Baker, Tom Adams, Rich Troiano, Bob Shaw, Jake Hummel, Carl Pender, Mark Hanson and Frank Novak.

Presentation of Financial Audit:

Mark Elmshouser made a presentation to the Board on the Financial Audit for 2001. See attached audit and recommendations.

Discussion by Jake Hummel - General Council for PWSWD.

Discussion on the deed to Crescent Lake from owner Hank Bierbaum II. Jake suggested a quit claim deed after final OK from Hank. Jake suggests we confer with Ronnie Sperling on this matter.

Jake discussed meter pits. - His opinion that pit should be on the edge of the owner's property - but can be adapted as required by site conditions. PWSWD can locate the meter pit at the start of the easement to the owners property. We don't need to provide a water line through the easement.

Announcement:

Introduced the new Superintendent, Carl Pender.

Water production status -

River dry

Wells very light

Big Elk Meadows - need to get an accounting of the water used by the helicopters in the fire in order to obtain credit for the water loss from BEM on fire impacted drinking water supply. (Assistance Fund).

Estimate of (1) acre ft. was used in the fire.

Mark Upton will follow up on this and report back to the Board at the next meeting.

Arranged with Longmont for hauling. See Frank Novak's notes for August 23, 2002.

New Customer Issues:

Pat Clements - brought up the issue of obtaining low usage appliances by obtaining them in large scale quantities. Mark Upton will help Pat Clements put together the paperwork in order to present this to appliance dealers.

Dan Hobson - complaint about putting up signs on the water alert prior to hauling water.

Andy Sharp explained the need for doing this in order to help in conservation.

Gary Clements - Asked that the minutes of the Board meeting be posted.

Systems Repairs and Improvements:

Andy Sharp would like Carl Pender, Mark Hanson, Vic Mootsey and Frank Novak to make recommendations for repairs and improvements to the Board at the next Board meeting.

Need to get Apache hookups completed and a hydrant installed as soon as possible.

Mark Hanson - outlined areas in the existing system to be improved. He and Carl Fender will document and present formally to the Board next month.

Old Business:

Truck acquisition complete - Vic Mootsey suggested putting logo on truck. Mark Hansen indicated there are decals in the water plant for this use. If Vic can't find them then he will purchase them. Mark Upton suggests selling the old trucks. Andy Sharp suggested that Vic Mootsey get a liner for the new pickup truck bed, also a tool box and a pipe rack.

Tap on Arapahoe - See letter for Lot 19 from owner. There is a question regarding Lot 19 as to whether or not the tap fee has been paid. A letter from a previous member of the Board indicated the tap was paid, but there was a clerical error that changed an or to an and when describing a single tap paid for one of three properties. Andy will consult Jake Hummel for his opinion on this issue.

Andy Sharp directed Cheri Brown to advise the Board of any new water taps and then get them approved by the Board prior to issuing taps.

Maintenance on Pinewood Drive: - Frank Novak obtained information on the mag chloride costs for dust suppression. It will cost between \$500.00 - \$600.00 for two loads. Rich Troiano will approach Villa Tatra about obtaining better access to water tank filling in trade for treating Pinewood Drive with mag chloride.

Motion: by Mark Upton - Frank Novak to contact Hill Brothers to apply mag chloride to Pinewood Drive up to a maximum charge of \$1,200.00.

Seconded by Meg Rotan

Unanimously passed.

Drought Planning:

RFP - Due September 5, 2002. Andy Sharp suggested a special meeting in order to review RFP bids.

Wells - Mark Hansen gave an update on the Wells to the Board. Andy requested Jim Wendell to make a proposal and present it to the Board on how to proceed with the Wells.

Motion: Meg Rotan - motion to approve leasing 10 CBT (Colorado Big Thompson) shares for \$4,000.00 in order to be able to haul Longmont water.

Mark Upton - Seconded.

Unanimously approved.

Sources for Hauling Water:

Andy Sharp suggests obtaining more shares of CBT water after November.

Longs Peak Water Association - Frank Novak will check to see if they can sell water to PWSWD.

Frank Novak will contact Estes Park on obtaining water hauling costs for the next Board meeting.

Andy Sharp recommends we join the Northern Colorado Water Conservation District. The Board will review and discuss findings at a later meeting.

Reports/Administrative Clerk:

Ray Residence Water Usage issue: - Discussed non-hauling rate of \$203.00 for billing.

Motion: Meg Rotan seconded.

Motion passed unanimously.

Johnson Residence Usage Issue:

Motion: - Mark Upton - Go with full rate billing structure

Seconded: Meg Rotan.

Motion passed unanimously.

Minutes of 7/11/02

Motion - Andy Sharp -motion to approve Minutes.

Seconded: Mark Upton

Motion unanimously approved.

Minutes 7/24/02

Motion - by Mark Upton to approve Minutes as ammended.

Motion unanimously approved.

Minutes 7/30/02

Motion - by Andy Sharp to approve Minutes.

Motion unanimously approved.

No action taken on tap moratorium at this time.

Motion: Mark Upton made a motion to adjourn the meeting.

Seconded - by Jim Wendell

Motion unanimously approved

The meeting was adjourned at 12:25 a.m.

Respectfully submitted by Win Knechtel, Secretary.