

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

2-27-02

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 2-27-02 at the Pinewood Springs Firehouse. The meeting was called to order at 7:02PM by President Gary Clements.

ATTENDANCE: The following directors were present constituting a quorum: Gary Clements, Andy Sharp, Linda Mootsey and Meg Rotan. Also present were Frank Novak, Ron Savage, Cheri Brown as well as several customers. (See attendance sheet)

CUSTOMER CONCERNS: Water alert still in place, hauling as needed, increased water production in the last week noted.

1. Sal Grausso-The water district paid to have a sign language interpreter present to accommodate Mr. Grausso's hearing impairment, and his attorney was present with him. Mr. Grausso does not think he has a leak, but when the water superintendent checked the meter previously it showed a slow movement when no water was being used in the home. Mr. Grausso had been given a wrench to turn his water service off and on as needed, and since using the wrench, his water use has dropped significantly. The water superintendent will go back to the house and turn the water off in the house to try to determine if there is a leak between the meter and the house or a leak in the house. Mr. Grausso paid his bill in full at the meeting. He will continue to use the wrench for now.
2. Vince Williams-The letter Mr. Williams submitted containing a proposal for a change in billing for La Chaumiere was discussed by the Board with some input from the customers. The Board decided to take no action at this time, and Gary Clements will draft a letter for the Board's approval to respond to Mr. Williams's proposal.

MINUTES: Minutes of the 1-23-02 meeting were accepted as read. Motion to approve the minutes made by Linda Mootsey. Approved unanimously.

TREASURER'S REPORT: The report shows a negative net income for January secondary to dues and insurance paid in January. There is a CD maturing which will be cashed and put in Colotrust. This will help to streamline the account.

ADMINISTRATIVE CLERK'S REPORT: Work on the CCR report for July will begin. The two customers on a payment schedule are doing okay. Cheri updated election information as we approach deadlines.

WATER SUPERINTENDANT'S REPORT: Discussed the Apache line freeze; Glasgow well-Ron needs to make copies of the testing results and get copies to the Board; float system working, but not as well as Ron would like; email from John Payne regarding lead and copper requirements during hauling (enclosed)

WATER SPECIALIST'S REPORT: Discussed Apache line repair project; Gary and Linda to research use of remaining bond money to pay for it and whether a bid is needed-Gary to check with the attorney. Frank is still working with Don Sandoval regarding a possible construction grant from the Department of Local Affairs, the income survey is still questionable, and Frank will recontact Mr. Sandoval in May as he requested. Frank has been pursuing contact with the Forest Service regarding the use of their land for a reservoir. An approximate estimate of costs associated with the Crescent Lake project totaled \$133,000, which included blasting, excavation and a liner. No work can be done on leveling the 100K tank on the south side until it is emptied. That cannot be done until the new tank is operational.

OLD BUSINESS:

1. Election status-7 nominees to date; need 3 election judges to help all day.
2. Water court decree-meeting date still pending with the State Engineer and water attorney
3. Website-Susan Zietkewicz wants to proceed; Andy suggested trying a free service with minimal information and develop it as we go along.
4. Billing for previously stored water during drought-Andy is still working on a proposal.
5. Wray property-Gary Clements motioned to send a letter he had written recognizing the property as belonging in the Water District and being entitled to a tap and connection.
Approved unanimously
6. Water bill adjustment procedure-Gary wants to revisit the issue of modifying the language of the procedure to give relief on a water bill when there is a leak. Gary will bring a proposal to the next meeting.

NEW BUSINESS:

1. Road damage from hauling and construction-need to wait until after frost and/or hauling to fix the road damaged by the tanker; neighbors complained that installation of the 500K tank damaged the road, but the Board does not agree. We will inspect the area when the snow clears in the Spring to determine if we caused any damage to Elk Road.
2. Fireproof file cabinet-Gary reviewed prices he found to store the District's records, he asked the Board to think about purchasing a cabinet.
3. Tap fees-Andy wants to have a Rules and Regulations hearing next month to raise the tap fee. Gary wants Linda to check with the CPA firm on how much it would cost the District to have them calculate an appropriate tap fee. Andy still would like the hearing advertised-Cheri to take care of it.
4. Director appointment-Gary opened the floor to nominations for appointment to the vacant seat on the Board. Linda nominated Mark Upton. No other nominations were made and Mark Upton's appointment was approved unanimously.

Discussion regarding yearly appraisals for Ron Savage and Cheri Brown. Linda and Gary will collate the individual appraisals and Andy and Meg will present it to Ron and Cheri at a time still to be scheduled.

Motion to adjourn the meeting made by Meg Rotan.
adjourned at 12:05AM.

Approved unanimously.

Meeting

Respectfully submitted,