

**Minutes of the Special Meeting of the Board of Directors of the  
Pinewood Springs Water District's Water Enterprise  
12-18-00**

A special meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 12-18-00 at the Pinewood Springs Firehouse. The meeting was called to order at 7:07pm by President Mike Keilty.

**ATTENDANCE:** The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey, Andrew Sharp and Meg Rotan. Also present were Frank Novak and Ron Savage. No customers were present.

**MINUTES:** Motion by Gary Clements to approve the minutes with corrections. Approved unanimously

**PROFESSIONAL'S REPORT:** First work on site for the new tank will begin in April 2001. Work on Pit #8 postponed due to frost setting in.

**OFFICE CLERK'S REPORT:** Received insurance quote for worker's compensation insurance through SDA. Need to correct some figures re: salaries to get a more accurate quote, and we will go with the lowest quote between SDA pool and Pinnacol Assurance. Mike Keilty motioned to accept the lowest bid between the two. Approved unanimously

**TREASURER'S REPORT:** No word from Carl Henderson on need to adjust 2000 budget. The final certification of value for Larimer County was received from the County. The 2001 mill levy will be 9.152 mills.

**WATER TECHNICIAN'S REPORT:** Appears to be a leak at the 500K tank for the last three days, but it has not been identified yet. Leaky AV-1 on the Memcor system, and a new one is coming. May need to replace the pressure release valve on the southside tank in the future. Approximate cost is \$500.

**DISCUSSION OF CRITICAL ISSUES:**

1. Fricker water bill-paid, requested that while the restaurant is vacant can they only be charged one base rate instead of three. Upon review of policy we cannot put a "hold" on any base rate fees for taps. The Board agreed to allow payment on one tap fee until the restaurant is open again with expected payment in full of any outstanding bill with interest accrued.
2. Ruppert-no response re: refund of security deposit
3. Chlorine analyzer-Ron to check on prices and ways to automate
4. May Ave. transfer-Ron to check on radio control vs. phone line

Motion to adjourn the meeting by Meg Rotan. Meeting adjourned at 9:30PM.

Respectfully submitted,