

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

11-29-00

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 11-29-00 at the Pinewood Springs Firehouse. The meeting was called to order at 7:03PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, and Linda Mootsey. Meg Rotan arrived at 9:30PM. Also present were Frank Novak, Ron Savage, Renee Meyers, Jack Kelly and Larry Davis.

Entered hearing portion of the meeting at 7:04PM.

RATE HEARING: Mike Keilty proposed an increase in the base rate from \$42 to \$50 and add a \$5/month fee for an emergency fund, increase the usage structure to \$.10/100gal for 1-3000gal, \$1.00/100gal for 3001-6000gal, leave the higher structure the same.

Gary Clements proposed to increase the base rate from \$42 to \$48 plus the \$5 emergency fund fee, increase the 1-3000gal to \$.10/100gal, increase the 3001-6000 to \$.50/100gal, increase 6001-9000 to \$3.00/100gal, and increase 9001 and above to \$5.00/100gal

Andy Sharp had questions on how the District had gotten to this point in billing. The last rate increase was in 1996 when the base rate increased from \$33 to \$42. Andy wanted to know what fraction of the cost is to produce water vs. overhead.

Mike Keilty indicated he had heard customers comment on increasing the base rate to pay for upkeep/maintenance and to charge those who abuse usage.

Linda Mootsey does not like the \$5.00 emergency fee since with the new tank and possibility of Crescent Lake it may be unnecessary.

Larry Davis commented he thought the increase was too high, but sees the need.

Jack Kelly said that since we cannot predict what will happen with the water, some money should be there for emergencies. He feels the emergency fund should be reasonable.

Mike Keilty is willing to withdraw from his proposal the \$5.00 emergency fund charge, but may bring it up in a future meeting.

Linda Mootsey feels we should survey the community on their opinion on how much we should charge for an emergency fund.

Mike Keilty is in agreement to send out a survey. Andy Sharp would like to see more charged for usage over 6,000gal/month. Linda Mootsey does not feel that would change usage for people in that category.

Mike Keilty motioned: To become effective 12-1-00, increase the base rate to \$48, increase the usage rate structure to

0-3000 from \$.04 to \$.10/100gal

3001-6000 from \$.40 to \$.50/100gal

6001-9000 from \$2.00 to \$3.00/100gal

9001-> from \$3.00 to \$5.00/100gal
Linda seconded and the proposal passed unanimously

BUDGET HEARING: Linda discussed how the 2001 budget was prepared and the rationale behind the numbers. Proposed total available revenues for 2001 are \$191.700 and proposed estimated expenditures are \$191.358. The mill levy was approximated to be 9.143. The final mill levy will be determined on 12-7-00 when the County provides the final numbers. Linda made a motion to accept the 2001 budget. Discussion from Mike Keilty regarding Board compensation and professional fees. Mike Keilty questioned whether the budget accommodates meter replacement. The budget can be adjusted for special needs. Gary Clements seconded the budget motion. Approved unanimously
Linda will provide information to the attorneys, and the budget will be submitted to the State.

Returned to regular session at 8:24PM.

EMERGENCY WATER RATES: Mike Keilty motioned to return the water rates the to new rate structure adopted earlier. Seconded by Gary Clements. There was no discussion and the motion passed unanimously to be effective 12-1-00. The Board will still get a production and usage report, but it will not be sent to the customers at this time. Discussion re: disposition of the \$25,000 surplus of water billing. Mike Keilty would like to dedicate the funds to the Crescent Lake project. Larry Davis questioned the need for an emergency fund if we have a surplus. Gary Clements questioned whether we would give a refund to the customers. Jack Kelly felt it was necessary to use the money to fix the system and work on Crescent Lake. Gary Clements motioned to put the excess into a water emergency fund to be used during a water emergency. Approved unanimously

SPECIAL REPORT FROM FRANK NOVAK: Frank sent Eidson BMT a Notice of Award with an anticipated completion date of September 1, 2001. Mike Keilty motioned to approve up to \$7,500 for the pit #8 improvements. Approved unanimously Andy Sharp asked Frank about the timeline, and he said he is waiting for quotes. Mike Keilty motioned to accept the Eidson BMT bid of \$163,923.04.
Approved unanimously

CUSTOMER CONCERNS: Addressed under specific topics.

MINUTES: Minutes of the October meeting were accepted with corrections. Meg Rotan to make the corrections and redistribute them to the Board members. Motion to accept the minutes made by Mike Keilty. Approved unanimously

OFFICE MGR'S REPORT: Grembowicz asked to pay \$50/month on their bill until back in town, and then they will pay in full. Mike Keilty to e-mail them that is acceptable. Ron Savage will re-read Isenberg meter at 257 Apache due to 0 usage. Disconnect notice sent La Chaumiere, Ron will disconnect the service, but will talk to Frickers first. DiBucci paid \$50 of bill and says she will continue to pay on it.

WATER TECHNICIAN'S REPORT: Tanks are full, no CIP yet, MPA sampling being done. Mike Keilty requested a daily summary on work activities be sent to the Board members by Ron.

OLD BUSINESS: 1. PSCAP-some money has been given toward Chiovarri bill. People are being asked to earmark their donation if possible. An upcoming meeting is scheduled to get community member involvement.

2. Ruppert property-no return of security deposit from the Rupperts yet. Mike has talked with legal counsel for options. Gary suggested a meeting with John Ruppert to resolve the deposit dispute. Mike is prepared to write a letter asking for information on why we haven't received the refund. He is willing to take \$1,200 of the \$1,500, but if there is no response he is willing to take it to court.

NEW BUSINESS: 1. December meeting-need to approve the amended budget, will try to schedule it for mid December.

2. Direct owner billing on rented properties-if the policy is changed to bill homeowners regardless of renters, we will need to send a letter to the community and landlords re: the change.

3. Status letter-Mike Keilty to work on a community letter re: new rates, survey and change in renter billing.

Adjourn to executive session at 10:55PM for personnel review discussion.

Return to regular session at 11:25PM.

Mike Keilty motioned to continue to give personnel reviews to permanent part time employees, but not to review employees considered to be temporary part time. Approved unanimously

Mike Keilty motioned to give the following Christmas bonuses:

Frank Novak, Renee Myers, and Ron Savage-\$150

Vic Mootsey-\$75 Approved unanimously

Motion to adjourn at 11:30PM by Gary Clements. Meeting adjourned.

Respectfully submitted,