

# **Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise**

**7-5-00**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 7-5-00 at the Pinewood Springs Firehouse. The meeting was called to order at 7PM by President Mike Keilty. This meeting was rescheduled from the regular meeting of 6-28-00 to accommodate a conflict in the Board's schedule.

**ATTENDANCE:** The following directors were present constituting a quorum: Linda Mootsey, Gary Clements, Mike Keilty and Meg Rotan. Also present were Renee Myers, Wally King, Frank Novak, Ron Savage, Helen Pope and Jack Kelly.

**SPECIAL REPORT FROM FRANK NOVAK:** 60 day pilot on microfiltration started as of 6-22-00. South side pit building is up, Crescent Lake pit to follow. Linda thinks we have at least 250K to put toward installing a tank, undetermined size, next to the 100K tank on the south side. Frank will begin working on a bid package for such a tank.

**CUSTOMER CONCERNS:** 1. Mr. Matkari called Mike Keilty to inform him that the hose was disconnected now.

2. Valeriano-Mike would like to respond to the pool issue in writing. He recommends to allow them to continue using the pool, but no recommendation was made to allow the pool to be filled with PWSWDWE water next year. Gary recommended a second meter be installed to monitor use on both base fees. He needs to do more research into the history of allowing a second water tap.
3. Qualkenbush-Mike K. received a call from Mr. Qualkenbush indicating he thinks his neighbor dumped oil on the road. Mike thinks the community should be notified and the Health Dept. called. Linda said she called the Health Dept. from a previous dumping of oil and they are supposed to be coming out to check the situation.
4. Kelly-Mr. Kelly came to the meeting at the request of the Board to discuss his water bill and use. Mr. Kelly corrected some problems and wants to keep updated on his use to make sure there are no further problems.
5. Pope-Ms. Pope came to the meeting requesting a bill reduction. A leak was discovered outside her home, and she acted promptly to have it repaired. Mike Keilty motioned to reduce her bill from \$844.20 to \$164.40, and to allow payment over 3 months if needed. Ms. Pope felt she would be able to pay over 2 months.
6. Wagner-water still disconnected, no phone calls or payments.

**MINUTES:** Minutes of the 5-31-00 and 6-12-00 meetings were accepted as read.

**OFFICE MGR'S REPORT:** One delinquent notice with subsequent service disconnection and 11 friendly reminders were sent. CCR was mailed.

**TREASURER'S REPORT:** Linda Mootsey is starting a new study with Renee to examine expenses of first 6 months of 1999 compared to 2000. There is a \$9,439.91 negative variance overall for the year for expenses. Due to timing variances there is a \$10,710.50 negative variance for revenue.

**WATER TECHNICIAN'S REPORT:** There is a slight drop in well productivity. The plant is running 12 hours/day now to produce at least 35,000gals. EPA samples are due July, August and September. Water system operation schedule submitted.

**OLD BUSINESS:** 1. Municipal subdistrict-Gary asked Wally King to explain the "units" of water purchased by each petitioner. Subdistrict purchased "right" to pump water from the Little Thompson, and every year each person has to "lease" at least 1 unit whether they use it or not. More units can be purchased if desired. One unit equals 325,581 gals. The price varies from year to year, and the water commissioner sets the price. Letter of agreement between the subdistrict and PWSWD states that each subdistrict member must have a meter and there should be a weir to measure the river level to determine when to quit pumping. These are not in place, Mike K. would like to see some type of measuring capability. Currently it is up to the water superintendent to make the decision and notifies Wally King who then notifies the members. According to Wally, the subdistrict has stopped pumping for this year.

2. Operations schedule-submitted

3. Plant computer-delivered

4. Road Board proposal-Mike e-mailed Darlene, no further response at this time.

5. Prince well-see letter from Mr. Prince.

**NEW BUSINESS:** 1. SDA topics-Gary informed the Board of an SDA website, SDA recommends posting the agenda 24 hours prior to the meeting.

Motion to adjourn to executive session by Mike Keilty for a personnel review.

Return to regular session.

Gary Clements motioned to increase Ron Savage's salary to \$21.00/hr as of 6-26-00. Approved unanimously

Gary Clements moved to increase Renee Myers salary to \$10/hr retroactive to payroll date of 5-29-00.  
Approved unanimously

Mike Keilty motioned to adjourn. Approved unanimously. Meeting adjourned at 11:15PM

Respectfully submitted,

