

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

5-31-00

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 5/31/00 at the Pinewood Springs Firehouse. The meeting was called to order at 7:10PM by President Mike Keilty. This meeting was rescheduled from 5-24-00.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey and Meg Rotan. Also present were Renee Myers, Ron Savage, Frank Novak, Mark Upton, Marshall Prince and Rich Zweibel.

SPECIAL REPORT FROM FRANK NOVAK: Microfiltration is working well at 45gal/min. Six new modules are now installed and not having any problems. Kiowa line crossing is done as well as the Croghan hookup. Ron will talk to the Croghans re: cleanup of their property. Old line to be capped so Mr. Upton doesn't do any damage while digging on his property. Recommended to install meter pit without the meter at the same time as capping the line to reduce cost. The south side pit excavation is done and the key pipeline connections are made. Now waiting for concrete work.

CUSTOMER CONCERNS: 1. Mark Upton asking about when he can dig. Addressed under professional's report. He will apply for his tap in 1 1/2 to 2 months.

2. Marshall Prince was told his property (previously Kofford) is not in the water district and had been granted a permit for the well. The Board offered Mr. Prince a paid tap fee in exchange for the well to be turned over to the water district. Our records indicate that the property is part of the water district and has been paying taxes to the water district. Mike Keilty motioned to offer Mr. Prince a paid water tap in exchange for the conveyance of the well and easement to the PWSWD. Approved unanimously. Water testing would need to be done. Mr. Prince requested the Board's offer in writing and said he will get back to the Board at a later time.
3. Rich Zweibel talked to the Forest Service re: locating a water storage tank on their property. A map showing the proposed location as well as some documentation that the water district did not have any better alternative locations would have to be provided. Rich said he would pursue the matter. Gary and Mike walked several of the district's properties to look for tank sites. It may be possible to put another 500K tank next to the 100K tank on the South side. The property above Estes Park Estates Dr. was all rock.
4. Rich Zweibel checked on gas tank regulations and it appears that a containment system is needed in case of a spill or leak. A stock tank under the tank would suffice.

MINUTES: Minutes of the 5-3-00 and 5-22-00 meeting were accepted with corrections.

OFFICE MGR'S REPORT: One delinquent notice (now paid) and 14 friendly reminders were sent out. Water tests are acceptable. Dump truck has temporary tag, needs emission testing.

TREASURER'S REPORT: Operating revenues are up due to tap connection fees. Expenses are down due to reduced repairs, maintenance fees, administrative wages, and the timing of bond and interest repayment. The CDs are maturing. Linda wants to wire them at maturity from Community First Bank to Colotrust account. The money could then be wired to the checking account when the microfiltration bill comes due.

WATER TECHNICIAN'S REPORT: 2 leaks were fixed. Ron presented information on items needed for better automation of the water plant. He will research further before any decisions are made. The tanks are full. Mike Keilty questioned Ron on whether we need another employee to help him, but Ron would rather wait to see how Mike Tierney does with his hours.

OLD BUSINESS:

1. Water system operation schedule-to be finished by Ron for the next meeting.
2. Plant computer-ordered for \$1,401.33.
3. Ketchum (now Kala) property-no word from new owner since writing to correct PO Box.
4. Road Board proposal-Larimer County attorney to talk to our attorney, no word yet.
5. Municipal subdistrict-Gary is researching, appears there are only 2 properties in the subdistrict not on the river, both owned by Lucas. Line found across the plant property seems to go to Debord property which is not part of the subdistrict. The line does not appear to be functioning anymore. Gary suggested Ron contact Wally King to discuss controls on using the river for irrigation.

NEW BUSINESS:

1. CCR-due in July, Renee has the template, Ron and Renee will work on the report and will post a notice of availability and not mail it.
2. Fire Board letter-asking for contribution from all boards that use the firehouse to pay for a cleaning service. Mike Keilty motioned to pay \$120/yr toward cleaning the firehouse. Approved unanimously.

Adjourn to executive session at 10:17PM to discuss personnel issues.

Return to regular session. Changed next scheduled meeting to 7-5-00 to accommodate Board members schedule.

Meeting adjourned at 11:00pm.

Respectfully submitted,

