

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

5-3-00

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 5-3-00 at the Pinewood Springs Firehouse. The meeting was called to order at 7:10PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey, and Meg Rotan arrived late. Also present were Renee Myers, Frank Novak, Ron Savage, Mark Upton, Greg Qualkenbush and Don Grosgruetz.

SPECIAL REPORT FROM FRANK NOVAK: Microfiltration arrived 4-21-00 with a damaged compressor. US Filter provided a rental compressor. Initial start up began and training to begin 5-4-00. Backwash pond constructed. Kiowa road crossing was completed. Some blasting was needed. Blue Mountain has been notified that they can begin work on the Croghan property. Steve Lane has been given the design data to prepare plans to be submitted for the building permit for the South side pit structure.

CUSTOMER CONCERNS: 1. Mark Upton wanted an update on the status of abandoning the water line across his property. Ron is working on it, but the filtration project is a priority.

MINUTES: Minutes of the March meeting were read by Gary Clements and accepted with editorial changes. Motion to accept the minutes by Linda Mootsey Accepted unanimously, Meg Rotan was not present for the vote.

OFFICE MGR'S REPORT: No delinquent notices, and 19 friendly reminders sent. Meter pit installed at 136 Arapahoe.

TREASURER'S REPORT: Income for the month ending 3-31-00 was \$25,281.67 resulting from operating revenue of \$14,021.04 (water sales) and non-operating revenue of \$11,260.63 (taxes/interest). Expenses were \$22,332.45. Net Income of \$2,949.22. When compared to budget, income has a positive variance and expenses a negative variance. Checking account balances at 3/31/00 were Operating \$10,886.24 and Bond/capital \$68,338.05. Linda distributed a report on the fee structures of surrounding water districts. She will be doing more research. Linda and Gary have been cleaning out records. They have also restructured the burden rate for work performed in the district. Renee has been using the new rates.

WATER TECHNICIAN'S REPORT: 100K tank full, 500K tank 1/4 full (15 day supply). Ron suggested looking into an automatic turbidity check system that could run over 24 hours and not need checking every 4 hours by the technician. A compatible computer program would be needed. Mark Hanson will begin working Sundays to give Mike Tierney some time off. Oil was dumped on Kiowa near Crescent Lake. The community should be notified of the danger to the water from this practice. Gary proposed to purchase a computer for the plant for Ron's use. No need for a motion at this time, since one was previously made and accepted. Mike Keilty motioned to increase the proposed amount \$1,000 above the previous motion for a total of \$5,000 to cover all expenses for both the office and plant computers. Accepted unanimously, Meg Rotan was not present for the vote.

- NEW BUSINESS:**
1. Don Grosgruetz presented a letter of agreement between the Road Board and Larimer County asking for approval from the Water Board to use Water District equipment. Mike Keilty wants to send a copy to the attorney and our insurance carrier. Gary Clements motioned to approve the agreement presented by the Road Board contingent on the attorney and insurance carrier approval which will save time and allow for approval prior to the next meeting. Accepted unanimously. Gary Clements motioned that if the attorney or insurance carrier recommend any changes, that Mike Keilty is authorized to approve the amended proposal and sign the document after verbally checking with the other Board members. Accepted unanimously.
 2. Don Grosgruetz asked if it would be acceptable to leave culverts on Water Board property behind the fenced area containing Road Board material next to the Firehouse. Mike Keilty indicated that if they are hidden, it would be OK.
 3. Property formerly owned by Ketchum-letter sent by Mike Keilty to new owner was returned without being forwarded. Gary Clements called a phone # in Illinois and left a message to be called with a correct address to send a copy of the Rules and Regulations.
 4. Water Plant-water line found across property at the plant, needs investigation into where it goes and to whom. Possibly related to property owners in the subdivision allowed to pull water from the Little Thompson for irrigation.

Adjourn to executive session at 9:55PM to discuss a legal issue and a personnel issue.

Return to regular session at 10:35PM. Changed next month's meeting to 5-31-00 due to schedule conflict of a Board member.

Motion to adjourn by Gary Clements. Meeting adjourned

Respectfully submitted,

