

**Minutes of the Regular Meeting of the Board of Directors of the
Pinewood Springs Water District's Water Enterprise
3-22-00**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 3-22-00 at the Pinewood Springs Firehouse. The meeting was called to order at 7:00PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey and Meg Rotan. Others present included Mark Hanson, Mike Tierney, Ron Savage, Frank Novak, Terry Kishiyama, Rick Daniel, Dick Gormley, Rich Zweibel, Pat Clements, Mark Upton and Jeff Doolittle (TUV).

Motion by Mike Keilty to hire Ron Savage as the water superintendent. Approved unanimously.

SPECIAL REPORT FROM FRANK NOVAK: Permit for the microfiltration to be issued by the State Board of Health based on the plans submitted by Frank. Date of delivery is the first or second week of April. AAA Electric to upgrade the electric service on 3-28-00. Frank will coordinate a crane to remove the old train and set new system in place. Pit upgrades-south side pit to be placed above ground next to the tank, Crescent Lake building will be adjacent to the pit, recommends doing south side pit first, to use Tuff Shed for buildings. Compressor purchased and Frank suggests immobilizing it near the infiltration gallery where it is needed. Frank also recommends building a new pond adjacent to the backwash pond for the microfiltration backwash.

Mike K. motioned to allocate \$8,000 for replacement of the south side pit. Approved unanimously.

CUSTOMER CONCERNS: 1. Terry Kishiyama-renter at 181 May, high usage bill, worked with Realtor and Mountain Home Plumbing to fix leaky toilet. Claims renters never received a bill for the first three months they were there, apparently went to owner out of State. Has paid some of the bill, but has an outstanding balance. Renters working with owners to resolve bill responsibility. Mike K. spoke to the owners (Mann) and they do not want a lien or the water shut off. Mr. Kishiyama to furnish proof of further payment of water bill he alleges that is not in our records.

2. Jeff Doolittle TUV came to discuss high water usage months of particular concern during dry times. He proposes a cattle trough to recirculate water used in equipment testing to decrease usage. He also mentioned a pond on the property that could possibly be a water source for fire protection. Gary will check into it.

3. Rick Daniel questioned being billed for the full base rate when he purchased a property at the end of the month and the previous owner also paid the full base rate. It is district policy.

4. Mark Upton asked about the status of abandoning the water line across his property. Gary received a bid from Blue Mountain Excavating to do the work on the Croghan property necessary before abandoning Upton's line for \$2500. Blasting would be charged at \$10/ft. It would cost approximately \$5,000 if the entire line had to be blasted. We have allocated \$6,000 for this project.

Gary spoke with the County re: permit for running the service lateral across Kiowa, and they will send one.

5. Dick Gormley presented a proposal from the Road Board to fence in an area on Water District property adjacent to the firehouse to store road materials needed to improve the roads. PSPOA has approved the proposal, need Water District approval. Mike Keilty wanted to table a decision and put it on the next meetings agenda as new business.

Gary Clements motioned to allow construction of the fenced storage area on our property per the Road Board plans on the condition that when and if the Water Board by majority vote requests removal of the fence and material they do so within 60 days. Approved with a dissenting vote from Mike Keilty

6. Don Grosgruetz wrote a letter re: shared use of Water district vehicles and equipment. Mike Keilty directed Dick Gormley and Rich Zweibel to draft an agreement or proposal for our approval after going through County channels.

MINUTES: Minutes of the February meeting were accepted as read.

Motion to accept the minutes by Mike Keilty. Approved unanimously.

OFFICE MGR'S REPORT: Water test acceptable. 22 friendly reminders and 5 delinquency notices sent. There are currently 255 hookups.

TREASURER'S REPORT: Linda presented the 1999 audit that was prepared by Carl Henderson, CPA. Year end Assets \$1,209,854; Liabilities \$539,800; Fund Equity (contributed capital and retained earnings) \$670,054. Retained Earnings decreased by \$8,958 due to a net loss of \$9,708. Linda made a motion to accept the audit. Approved unanimously. Carl Henderson will be responsible for forwarding copies of the audit to the State authorities and our attorney.

February income was \$12,347.01 and Expenses were \$13,832.67 resulting in a loss of \$1,485.66. Balance in the Operations checking account on 2/29/00 was \$3,550.60. Balance in the Bond/Capital checking account on 2/29/00 was \$5,063.24. The Bond CD's (First Community) were renewed at intervals of 3 months and 7 months. The Colotrust (operations) account was changed from a Prime account to a Plus account. All of the water district's accounts have now been updated with the current Board member's signatures. Senta had been removed and Renee has been added to the accounts.

WATER TECHNICIAN'S REPORT: Tanks are full, ground water and the river are rising some. There is a slight increase in the turbidity. Gallery is doing OK. Gray truck needs tires-Ron to take care of it. Next meeting changed from 4-26-00 to 5-3-00 due to Board members' schedules.

Motion to adjourn by Mike Keilty. Meeting adjourned at 10:45PM.

Respectfully submitted,