

**Minutes of the Regular Meeting of the Board of Directors of the
Pinewood Springs Water District's Water Enterprise
1-26-00**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 1-26-00 at the Pinewood Springs Firehouse. The meeting was called to order at 7:08PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey and Meg Rotan. Also present were Senta Andre, Rich Zweibel, Kathy Tracy, Frank Novak, Jeff Croghan, Rose Croghan, Don Groskruetz, John Novotny, Vernon Gibson, Brooke Wagner and Mark Upton.

SPECIAL REPORT FROM FRANK NOVAK: Final inspection on the plant expansion was signed off by the building inspector. Initial load of backwash sludge removed by McDonald Farms. Plans, specs and other Permit Application documents for the microfiltration project will be hand delivered to CDHE next week.

CUSTOMER CONCERNS: 1. Rich Zweibel reiterated his concern re: raw water storage at the plant across from his house and the possibility of flooding.

2. Brooke Wagner-655 Kiowa high usage bill-Renters will pay bill in full by 1-31-00. Senta to call the property manager, John Novotny, when the check is received. No reduction in the bill was given.
3. Don Groskreutz-requesting possible agreement between the Road Board and the Water District to use the backhoe to fill barrels with sand during the winter and for possible culvert installation, ditching and resurfacing the roads. Senta to call the insurance carrier for liability coverage, Meg to call the attorney, and Don to call Larimer County and Mark. No action taken.
4. Mark Upton-bought Downing property and wants to build as soon as possible. Target date for the foundation is 3-1-00. Mark needs to check the property to determine the best placement for the water line. Weather will also determine when a new line can be run. No action taken.

MINUTES: Minutes of the November meeting were accepted with grammatical corrections.

Minutes of the December meeting were accepted. Motion to accept both minutes Mike Keilty Accepted unanimously

OFFICE MGR'S REPORT: Water tests were acceptable. 12 friendly reminders were sent as well as 6 delinquency notices.

TREASURER'S REPORT: Operations CD coming due 1-31-00. Linda will check interest rates available before deciding on a rollover. Budget figures need to be verified with Sandy and adjustments considered. Figures will be presented at the next meeting.

WATER TECHNICIAN'S REPORT: New employee hired 1-3-00, Gene Nault, but he has not shown up for work after working 1 ½ weeks. Several water leaks were repaired and two meters replaced.

OLD BUSINESS:

1. Gary was contacted by Jim Bauer to ask that PSPOA be allowed to use the copier since it was jointly purchased by the Water District and the PSPOA. Gary researched the records which indicated that may have been true. Since the copier is old, Meg Rotan motioned to give the copier to the PSPOA. Approved unanimously. Someone will have to come and get it.
2. Gary researched computer purchases. Board decided to purchase an office computer only, and hold off on the plant computer until the need arises to install a computer at the plant. Gary will proceed with the purchase of a computer system as previously approved by the Board.
3. Arapahoe property water tap issue-Gary to write a letter to Lot 18 asking for their input on the status of a water tap for that property.

NEW BUSINESS:

1. Need to amend the Rules and Regulations to reflect new delinquency rates for the State of Colorado. \$10 Account management fee, \$15 delinquency fee, Meg to check with the attorney before any changes are made.
2. Pit upgrade project-Mark had sent a memo on safety concerns in 3 pits. Mike Keilty briefed Frank on the situation and requested he look into it over the next month.
3. TUV water use-2 people work on site with up to 10 people on occasion when customers are there. Water is used to cool some equipment some months. Gary will contact them to discuss high water usage months and possible alternatives, particularly during dry times.

Adjourn to executive session at 11:10Pm to discuss personnel issues.
Return to regular session at 11:25PM.

Mike Keilty motioned to adjourn the meeting at 11:25PM. Meeting was adjourned.

Respectfully submitted,

