

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 11-30-99 at the Pinewood Springs Firehouse. The meeting was called to order at 7:06PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey and Meg Rotan. Also present were Senta Andre (clerk), Mark Hanson (water technician), Frank Novak (projects director), Jill Fabel, Steve Leitgeb, Keir Harrington, Bob Benson, Andrew Sharp, Jonathan Hummel (attorney) and Pat Clements.

BUDGET MEETING: Linda submitted the budget to Carl Henderson who did a final budget that was posted at the firehouse. Overall, the budget was increased by 5% in most categories. The 1999 budget was also adjusted by Linda and Carl. Mike Keilty motioned to accept the proposed budget for 2000, the estimated current year and actual prior year as the figures we see in front of us. Motion approved unanimously

SPECIAL REPORT FROM FRANK NOVAK: Frank has checked on microfiltration and has contacted two companies re: removal of the backwash sludge. He is currently waiting for proposals on the removal. He will place a generic request for bids for microfiltration systems in the paper for the next two weeks.

CUSTOMER CONCERNS:

1. Bob Benson attended the meeting at the Board's request re: outside hose found running by the water technician. See attached letter. No action taken by the Board.
2. Steve Leitgeb attended the meeting with his wife at the request of the Board to discuss a report by a neighbor of outside water use. No action taken by the Board.
3. Andrew Sharp brought up his concerns re: south side water supply and plan for future compliance with new standards. The Board is addressing the issue to be in compliance with any new standards issued.

MINUTES: Minutes of the October meeting were accepted as read. Motion to accept the minutes by Mike Keilty. Unanimously approved

OFFICE MGR'S REPORT: October and November water tests were acceptable. 44 friendly reminders sent, no disconnects. Gallons pumped-1.2million, gallons billed-824,800

TREASURER'S REPORT: Net Income for the month ended 10-30-99 was \$13,016.77. Year to date Net Income is \$37,921.48. When compared to budget, there is a \$6728.00 favorable variance.

WATER TECHNICIAN'S REPORT: The infiltration gallery had to be flushed. West side of Hwy. 36 had multiple problems with leaks, valves and meter pits. All areas were addressed. Mark and Frank have worked on the backwash pond and microfiltration projects.

- OLD BUSINESS:**
1. Project priority-plan to discuss on 12-15-99 when microfiltration bids are due.
 2. Kiowa cleanup-Mark needs to weld a chain on the dumptruck gate before he can remove the culverts.
 3. Arapahoe properties-Ken Brown says Lot 17 has a paid tap fee. Brennans say Lot 19 does not a paid tap fee. No response from Lot 18 yet.
 4. Purchase of district computer-Gary has collected information, needs to get together with Linda probably after Christmas.
 5. Downing property-letter sent by J. Hummel, allegedly closing on the property today.
 6. Fricker property-resolved?
 7. Duchow-Mike Keilty was called by Mr. Duchow after receiving the response to his questions and was upset about the meter pit issue requesting moving the pit. Mr. Duchow wanted the Board to pay for all expenses related to moving the pit. Mike told him he would recommend to the Board not to take any action at this time.
 8. Propane tanks-may need refilling next month, Senta will keep a check on it to switch to the co-op.

NEW BUSINESS: There was no new business.

Motion to adjourn to executive session at 9:40PM by Mike Keilty to discuss personnel issues. Unanimous
Motion to end executive session by Gary Clements. Unanimous
Motion to adjourn the meeting by Mike Keilty, unanimous, meeting adjourned at 9:56PM.

Respectfully submitted,