

**Minutes of the Regular Meeting of the Board of Directors of the
Pinewood Springs Water District's Water Enterprise
10-27-99**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 10-27-99 at the Pinewood Springs Firehouse. The meeting was called to order at 7:03PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Gary Clements, Linda Mootsey and Meg Rotan. Also present were Senta Andre, Mark Hanson, Frank Novak, Don Duchow, and Tom Argue.

SPECIAL REPORT FROM FRANK NOVAK: Frank presented a time line of the building progress for the plant expansion. He anticipates completion by the end of November.

CUSTOMER CONCERNS:

1. Tom Argue still thinks there is a leak somewhere since his usage is still higher than normal. The pit is wet, and Mark will try to dig it up next week to find if there is a leak and where.
2. Don Duchow presented a letter requesting information from the Board. Mike Keilty noted his questions and told Mr. Duchow he would receive a response from the Board within 30 days.

MINUTES: Minutes of the 7-15-99, 8-25-99, 8-29-99 and 9-16-99 meetings were accepted as read. Minutes of the 7-8-99 meeting were accepted after a change reflecting interviewed 3 candidates. The minutes of the 9-22-99 and 9-29-99 were accepted with editorial.

OFFICE MGR'S REPORT: Bacteriology reports were acceptable. 45 friendly reminders were sent with no disconnects sent. Computer needs new components. Mike Keilty motioned to pay \$392 to fix Senta's computer used for Water District business. Unanimously approved.

TREASURER'S REPORT: 33,175.20 net income for the year

WATER TECHNICIAN'S REPORT: CCR report finished and mailed. Mike Tierney hired part-time. 2 more in line meters installed. 2 line leaks and 2 valve leaks repaired. Found a garden hose running at 31 Iroquois with no one home, approx. 13,500 gals.

OLD BUSINESS:

1. Projects-may need a work session to address these
2. Kiowa cleanup-Mark has cut up culverts, still needs to haul them away

3. Arapaho properties-Senta did not write the letters yet, Gary suggested writing to all 3 property owners for information
4. Computer-Gary recommends two computers, one for the plant and one for billing. Mike Keilty motioned to authorize Gary and Linda to purchase two computers. Unanimously approved
5. Downing property-Mike talked to Jonathan Hummel today re: action on the water line. Mike will have the attorney send a follow up letter to attorney Phipps
6. Fricker taps-cannot allow extra water taps for unspecified use as requested by Mr. Fricker. Mike Keilty motioned to deny Mr. Fricker's request for extra water taps. Unanimously approved
It is also noted that the seating capacity at La Chaumiere as indicated by Mr. Fricker exceeds the Rules and Regulations for water usage.

NEW BUSINESS:

1. Benson water violation at 31 Iroquois-Mike Keilty to write a letter.
2. 1999 budget review-initial review, will vote on budget at the next meeting.
3. Credit report for 55 Cree Ct-mistake in the credit report was found when the District applied for credit with Budget Home Center, Senta will correct it through the credit bureau.

Gary Clements made a motion to adjourn and the meeting was adjourned at 10:12PM.

Respectfully submitted,

Minutes accepted as read 11-30-99