

**Minutes of the Regular Meeting of the Board of Directors of the
Pinewood Springs Water District's Water Enterprise
9/22/99**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 9/22/99 at the Pinewood Springs Firehouse. The meeting was called to order at 7:04PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Mike Keilty, Meg Rotan and Linda Mootsey. Also present were Senta Andre (office mgr), Mark Hanson, Keir Harrington, Pat Knechtel, Chad Peterson, Hienz Fricker, Dick Wilcox and Frank Novak.

SPECIAL REPORT FROM FRANK NOVAK: Permit obtained for plant building, prebid site visit for interested bidders, Rick Englund surveyed La Chaumiere pit, it is outside the triangle it was thought to be in, checking on southside pit and Crescent Lake, question whether the lake is open space.

- CUSTOMER CONCERNS:**
1. Letter from Ms. Alma Schaffer of 1353 Kiowa dated 9-13-99 indicating she found a leak under house which was a bad pressure control valve which was immediately replaced. She is asking for relief on her bill. Mike Keilty motioned to reduce the bill according to the formula down to \$120. Passed unanimously
 2. Mr. Fricker wants to apply for a second water tap for his property next to La Chaumiere. The property is zoned commercial. Mike Keilty asked for his request in writing along with a copy of his deed. No action taken.
 3. Pat Knechtel and Chad Peterson appeared at the request of the Board due to consistently high water usage. Much discussion over use and attempts at conserving water. Will wait to see next several months usage.
 4. Keir Harrington voiced a concern over contamination of the water system if a gas station was built next to La Chaumiere. The status of the proposed gas station is unknown at this time.
 5. Dick Wilcox asked if the Board had any questions re: fire dept. use of water to fight a fire. He reviewed various procedures and estimated amounts of water needed.

MINUTES: Minutes of the August meeting were not available for reading. They will be reviewed at the next meeting.

OFFICE MGR'S REPORT: The bacteriology reports were acceptable. 26 friendly reminders were sent. Rules and Regs have been mailed.

TREASURER'S REPORT: Two capital CD's were cashed and deposited into the capital checking account totaling a deposit of \$42,432.88. Total income for the month of August was \$12,968.20,

expenses were \$15,872.98 leaving a negative net income of -\$2,904.78. When adjustments are made to the operations accounts for the capital outlays of \$4,150.34, the actual net income will be positive at \$1,245.56.

WATER TECHNICIAN'S REPORT: Mark is continuing to work on the Consumer Confidence Report (CCR) which is due to be distributed to all water users by October 19, 1999. He has hired Vic Mootsey part time.

NEW BUSINESS: 1. November meeting moved to 11-30-99 due to the Thanksgiving holiday.

Adjourn to executive session at 9:15pm to discuss personnel issues.
Return to regular session at 9:28pm.

Linda Mootsey made a motion to adjourn. The meeting was adjourned at 9:28PM.

Respectfully submitted,