

**Minutes of the Special Work Session Meeting of the Board of Directors of the  
Pinewood Springs Water District's Water Enterprise  
8/29/99**

A special work session meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 8/29/99 at the Pinewood Springs Firehouse. The meeting was called to order at 9:10am by President Mike Keilty.

**ATTENDANCE:** The following directors were present constituting a quorum: Gary Clements, Mike Keilty, Linda Mootsey and Meg Rotan. Also present was Frank Novak.

This special meeting of the Board of Directors was held to discuss and review the status of the plant expansion project.

No customers were present to discuss customer concerns.

Reviewed Lysakowski letter.

**Status review of plant expansion project**

- Elevation discrepancy-RTW will correct survey for \$800-1000, the survey was done by RMC and was based on an assumed elevation, Frank talked to Ed Woodward in Larimer County, was told he could write a letter describing the circumstances and asking for a correction in the County without going through RTW
- Bid documents-Frank recommends a bid bond, he will put the bid package together.
- Letter of waiver of handicapped access-architect to formulate letter to submit with the permit.
- Special use zoning reviewed-Mike discussed possibility of having permit fees waived due to being a gov't entity. Need special zoning due to proximity to the river.
- Options for sanitary disposal-Plan two holding tanks 1. Bathroom 2. Chemical testing, may be able to use one tank if Upper Thompson Sanitation will take both.
- Review of floor plans

Gary Clements made a motion to adjourn and the meeting was adjourned.

Respectfully submitted,