

**Minutes of the Regular Meeting of the Board of Directors of the  
Pinewood Springs Water District's Water Enterprise  
6/23/99**

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 6/23/99 at the Pinewood Springs Firehouse. The meeting was called to order at 7:04PM by President Mike Keilty.

**ATTENDANCE:** The following directors were present constituting a quorum: Gary Clements, Mike Keilty, Meg Rotan and Linda Mootsey. Also present were Senta Andre (office mgr), Mark Hanson, Carl Henderson (CPA), Fred Navarro, Pat Clements, and Robin Pauley.

**SPECIAL REPORT FROM CARL HENDERSON:** 1998 audit completed

Mike Keilty made a motion to accept Mr. Henderson's audit and opinion-unanimously approved, Mr. Henderson will send the audit to the Dept. of Local Government and State auditor.

Suspended meeting for hearing on Rules and Regulations: No customers requested a draft copy for review. Plan to mail adopted copy to all customers by August. Reviewed each page for final approval. Add augmentation plan # and amendments in 3.3.3, change Appendix C title to say application and permit for water tap and/or service

Motion by Gary Clements to adopt the Rules and Regulations as amended-unanimously approved

Return to regular session at 9:00PM

**CUSTOMER CONCERNS:** 1. Fred Navarro requested \$27.50 as interest owed to him on an overpayment of \$310 for 22 months. Linda Mootsey suggested a credit on the next bill as opposed to a refund. Gary Clements motioned for a \$25 credit-opposed by Mike K., Meg R. and Linda M., Mike Keilty motioned for a credit of \$10-opposed by Gary C., Meg R. and Linda M., Linda Mootsey motioned for a credit of \$13.75-approved with opposing vote from Mike K.

1. Robin Pauley questioned the practice of changing old meters even if they were still working and not broken. Mark Hanson said there is no such policy, and he replaces them as needed when not functioning properly.

**MINUTES:** Minutes of the May meeting were accepted with editorial.

Motion to accept by Mike Keilty            Unanimously accepted

**OFFICE MGR'S REPORT:** The bacteriology reports were acceptable. 14 friendly reminders were sent, and 6 disconnect notices. Gary Clements calculated a 34% loss of water from gals. pumped to gals. billed for the month of May 1999.

**TREASURER'S REPORT:** Linda will be meeting with Sandy Wilcox and Carl Henderson in a few weeks. We have a positive variance as of May 31, 1999. We had no capital outlay in May and a net income for the year of \$39,326.68 as of May 31, 1999.

**WATER TECHNICIAN'S REPORT:** Mark reported in a written format which was requested by Mike Keilty as a new procedure. Leak repaired at 66 Mohawk. Mark is sending the locator back to the manufacturer to look at since it does not seem to be working correctly. Pump starter at La Chaumiere pit replaced after it got wet. Mark submitted a report on new regulations, future of water plants, and microfiltration systems. Mark needs to address with Art Caruso problem of water line depth under driveway.

**OLD BUSINESS:** 1. 2 calls received on the project manager job. Mike was working on setting up and interview with one so far. Board members available on 7-1-99 for interviews and personnel review.

**NEW BUSINESS:** 1. Senta requested compensation for the use of her computer for water district business.

Mike K. made a motion that the water district purchase a new computer system-unanimously approved

Mike K. made a motion that the water district replace Senta's monitor for \$475-unanimously approved

Linda and Gary will try to explore options for a new computer, Mark requests mapping capability.

2. Gary went to the Land Use Code meeting last week, and thinks it will not affect the water district. It appears more for new subdivisions.

Executive session for personnel review. Return to regular session. Further personnel review to be done at special meeting on 7-1-99 due to lack of time.

Mike Keilty made a motion to adjourn. Unanimous and the meeting was adjourned.

Respectfully submitted,