

Minutes of the Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise

5/26/99

The regular meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise, Larimer County, Colorado, was held in accordance with the applicable statutes of the State of Colorado on 5/26/99 at the Pinewood Springs Firehouse. The meeting was called to order at 7:11PM by President Mike Keilty.

ATTENDANCE: The following directors were present constituting a quorum: Gary Clements, Mike Keilty, Meg Rotan and Linda Mootsey. Also present were Senta Andre (office mgr), Jake Jacobson, Fred Navarro, Tom Adams, Art Caruso, Irene Hullts, Tonya Hullts, Wally King, Lola Jean Widholm, Anna Cameron, Pat Clements, Andrew Lucas, Jonathan Hummel (attorney), Dean Keller and Robin Pauley.

CUSTOMER CONCERNS: 1. Art Caruso is concerned about a shallow water line where he wants to put his driveway at 196 Apache. Mark will check the depth of the line and only lower the section under the driveway.

2. Fred Navarro brought to our attention an overcharge for labor and backhoe on his pit installation. Motion to reduce the charge by \$310 made by Gary Clements. Unanimously approved.

3. Andrew Lucas, Asst. Fire Chief, brought to our attention that the ¼ turn ball valves installed on the newer standpipe/hydrants are too hard to turn on and off. Andy will meet with Mark and Gary to develop a solution.

4. Jake Jacobson asked for a credit on a 500gal/day water leak in his crawl space that he found May 3rd and fixed by May 7th. Mike Keilty made a motion to reduce the bill according to the formula accepted by the Board. His new bill is now \$59.60.

MINUTES: Minutes of the April meeting were accepted.

Motion to accept by Mike Keilty Unanimously accepted

OFFICE MGR'S REPORT: The bacteriology reports were acceptable. 24 friendly reminders were sent.

TREASURER'S REPORT: Linda spoke to Sandy Wilcox about changes in the accounting report. Hopefully by next meeting the changes will be in place. Linda also requested Mark separate his time for working on capital projects/improvements so that time and expenses can be paid out of the bond money. Revenue is up and expenses are down compared to budget for the month. Need to ask the Ruperts if we could change the rental house to Northern Energy and join the propane co-op.

WATER TECHNICIAN'S REPORT: Mark went to a seminar and found out there will be an increase in the regulations by the year 2003 for disinfectants and surface water quality. Mark recommends microfiltration as the system of the future. Only chlorine and pH adjustment would be needed with microfiltration. Part time employee, Dave Anderson, quit. One leak at Pit 15. Mark dug up the honey pit because it was very wet, but it was OK. Need to replace approximately 250' of old line from the plant out, existing pipe is very brittle. Mark suggests replacing it with 6" pipe—he will call for prices. Power bumps knock out May Ave. and Mark has to call and have someone come out and reset it. He will call the manufacturer about it.

OLD BUSINESS: 1. Rules and Regs—Attorney Jonathan Hummel provided information re: expiration of the application of the tap fee and reapplying at the new rate. There was much opposition from customers who own previously paid taps. Gary made a motion to adopt the changes to water tap rules (see attached) All in favor, opposed by Mike Keilty. Gary motioned to adopt the changes to the revocation rules. (see attached) Unanimously approved. Gary made a motion for editorial changes. (see attached) Unanimously approved.

Jonathan Hummel recommended announcing the impending adoption of changes to the Rules and Regs and have a copy available for any customer review prior to meeting when changes are to be adopted. Gary will make the editorial changes and get a copy to the attorneys, and he will post a notice.

2. Gary asked if we had bylaws as well as Rules and Regulations. Mr. Hummel did not know for sure, but he didn't think so.

3. Linda wrote to the State Attorney General re: record retention.

NEW BUSINESS: 1. Gary requested Senta keep a file on all employees including name, address, telephone #, and emergency contact.

Schedule executive session for 6-9-99 discuss personnel review issues.

Gary Clements made a motion to adjourn. Unanimous and the meeting was adjourned.

Respectfully submitted,