

Pinewood Springs Water District Board Meeting Minutes
December 15, 2022

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, Patty Peritz. **Absent:** None

District Employees Present: Gabi Benson, Bobby Longworth, Zion Lea **Absent:** None

Community Members Present: Andrew Hart

Establish a quorum: Yes

Meeting opened at 7:00 P.M.

New Customer Issues:

High users:

Hart at 6,100. Hart appealed to the board on the overage fines.

Motion-Steve moved to implement a payment/fines plan that for one-year usage must be at or below 6,000 gallons/month, the account must be paid on time monthly, and an additional \$50/month for a year. Kim seconded. There was no further discussion, and the motion **passed unanimously**.

Fire Station at 7,900. Leak was found. The washing machine was faulty. The issue was immediately resolved. Chief Plank implemented a department policy of not leaving the washer unattended. A new extractor washing machine has been ordered.

Motion-Steve moved to forgive any charges for PSFPD overage. Dan seconded, there was no further discussion, and the motion **passed unanimously**.

New Business:

Mil Certification & Tap Fee -

Tap fee for 2023 has been confirmed at \$52,753.20.

Motion-Steve moved to set the Mill levy at 20.912. Dan seconded, there was no further discussion, and the motion **passed unanimously**.

Backflow testing and other R&R changes -

New State Health Department backflow prevention program requires certain testing, certification, and inspection of backflow devices. Installation of devices on customer

service premises should be paid by the property owner. The District's attorney will need to be engaged regarding updates to the rules & regulations.

Old Business:

Liability Insurance update: Gabi has received no questions or comments back on our submission.

Tank refurbishment project: The mid zone 20K water storage tank will be refurbished; next, weather and crew availability permitting.

CWPP update: The CWPP 2023 calendar distribution dates were met. The next CWPP meeting with community volunteers is 1/12/2023.

Grant updates: Reaching out to contractor for the main water line infrastructure projects (5) estimates not yet received.

January Board meeting: Board will continue with Zoom meeting for January 25th meeting.

Reports:

1. **Administrative Clerk:** Details covered in the reports provided.
2. **Water Superintendent/ORC - Bobby:** Super's report provided. Implementing backflow and cross-contamination plans.
3. **Assistant to Super Zion:** Accomplished multiple projects and fixing leaks.

Approval of minutes: Motion - Steve moved to accept the minutes from November 17, 2022. Dan seconded. There was no further discussion, and the motion **passed unanimously**.

4. **Board Discussion:** End-of-year (EOY) bonuses for employees.

Motion-Steve moved to award EOY bonuses to employees of \$500 each, Kim seconded, There was no further discussion, and the motion **passed unanimously**.

Special Note: District Bills Payable has been submitted and approved for the month of December.

Motion - Steve moved to adjourn the meeting at 9:43 P.M. Kim seconded. There was no further discussion, and the motion **passed unanimously**.

Respectively submitted by PSWD Board Secretary Patty Peritz.