

Pinewood Springs Water District Board Meeting Minutes
July 26, 2023

Regular Meeting of the Board of Directors of the Pinewood Springs Water Districts Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, Patty Peritz **Absent:** None

District Employees Present: Gabi Benson, Bobby Longworth **Absent:** None

Community Members Present: Paul Cyphers, Christy Crosser

Establish a quorum: Yes.

Meeting opened at 7:01 PM

New Business:

Election of officers for the coming year.

Steve Stewart, President. Kim Bologna, Vice-President. Dan Robinson, Treasurer. Patty Peritz, Secretary.

Motion - Steve moved appointment of officers moving forward; Steve Stewart-President, Kim Bologna-Vice-President, Dan Robinson-Treasurer, Patty Peritz-Secretary. Patty seconded. Further discussion-none. **Passed unanimous.**

Big Elk Meadows (BEM) HOA, Paul Cyphers-President. Paul asked if PSWD is open for a backup agreement to share resources and staff members in the event one of their Water District employees needs time off or backup. Bobby will follow-up with potential agreement. Dan is checking into COWARN.com-Colorado operators mutual aid program and membership.

Old Business:

Grant Search with water main replacement infrastructure project package – The Grant Team is meeting regularly and have been assigned individual tasks to gather information and documents needed for the SRF Project Needs Assessment (PNA) submission. Christy is working on an Energy/Mineral Impact Assistance Fund Grant through DOLA. Cumulative grants and loans can be added to the SRF program when awarded with the process.

CWPP Fire Mitigation on Water District property, signage on property, publicity, photos- Mitigation started on June 26th and completed on June 30th. PSFPD paid Baer Forestry in full to be later reimbursed with Larimer County OEM grant funds. Mitigation community signs have been posted on the property. Kim met with Jon Coleman to discuss weed eating and mowing 72 Navajo Ct. and 378 Deer Lane. Larimer County OEM and PSFPD conducted a pilot evacuation drill at the firehouse on July 8th. There was a CWPP meeting on July 13th. Ideas regarding slash collection point project were discussed. The CWPP document has been submitted to the County and Forest Service for approval. There is a Northern Colorado Wildfire seminar being held in Fort Collins on August 2nd.

Water District By Laws – Updates received were made. Review is needed for Board approval next month.

New Customer Issues: High users –

Customer residence -121 Meadow at 10,900 - In accordance with handling unseen leaks in the past, the bill was adjusted and reduced to high tier.

Motion - Steve moved to reduce usage over 6K to high tier, remove occurrence and warning letter. Kim seconded. Further discussion-none. **Passed unanimous.**

August Board meeting: The Board will continue with Zoom meeting for August 23rd meeting.

Reports:

1. **Administrative Clerk:** Details covered in the reports provided.
2. **Water Superintendent/ORC – Bobby:** Super's report provided. Bobby attended school the week of July 17th.
3. **Approval of minutes: Motion** – Steve moved to accept the minutes from June 28, 2023. Mike seconded. Further discussion – none. **Passed unanimous.**

Special Note: District Bills Payable have been submitted and approved for the month of June.

Motion – Dan moved to adjourn the meeting at 9:20 PM. Kim seconded. Further discussion – none. **Passed unanimous.**

Respectively submitted by Patty Peritz, PSWD Board Secretary.