

Pinewood Springs Water District Board Meeting Minutes
November 16, 2023

Public Hearing for SRF Application postponed until Dec. 14th meeting

Special Hearing Rules and Regulations and Rate Charges, Special Hearing on Proposed Budget for 2024 and Regular Meeting

of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

Board Members Present: Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, Patty Peritz **Absent:** None

District Employees Present: Gabi Benson, Bobby Longworth **Absent:** None.

Community Members Present: Ardean Johnson

Establish a quorum: Yes.

Meeting opened at 7:18 PM

Open Special Hearing Rules and Regulation and Rate Charges at 7:18 PM.

Presentation of proposed changes to the Rules and Regulations concerning rate charges.

Public Input: No customer comments on rate changes.

Board Discussion: Projected rate changes.

Water Rate increased for 2024.

Base rate fee increased, from \$65.00 in 2023 to \$67.00.

System improvement fee increased from \$36.00 in 2023 to \$40.00.

Low tier usage rate (0-3000) per 100 gallons increased from \$0.80 in 2023 to \$0.85.

High tier usage rate (3001-6000) per 100 gallons increased from \$1.60 in 2023 to \$1.70.

Overage usage rate (6,000+) per 100 gallons increased from \$7.50 in 2023 to \$8.00.

Close Special Hearing Rules and Regulation and Rate Charges:

Motion: Steve moved to close the Special Hearing at 7:24 PM. Dan Seconded, No further discussion and the motion

Passed unanimously.

Adopt Changes to Rules and Regulations.

Motion: Steve moved to adopt rate changes as presented in the Special Hearing. Dan Seconded, No further discussion and the motion

Passed unanimously.

Open Special Budget Hearing at 7:26 PM.

Board Discussion: Presentation of Proposed Budget for the year 2024.

Public Input: Ardean shared comments on the Board compensation budgeted line item.

Motion: Patty moved to relinquish Board compensation. No further discussion and the motion did not pass.

Close Special Budget Hearing and return to Regular Meeting:

Motion: Steve moved to close the Special Hearing at 7:38 PM. Dan Seconded, No further discussion and the motion

Passed unanimously.

Discussion and Special Budget Hearing:

Motion: Steve moved to adopt the Proposed Budget for the year 2024 as presented in the Special Hearing. Dan Seconded, No further discussion and the motion **Passed unanimously.**

Appropriate Sums of Money:

Motion: Steve moved to adopt resolution to appropriate sums of money per 2024 Budget. Mike Seconded, No further discussion and the motion **Passed unanimously.**

Patty moved to cancel the Public Hearing for the SRF Infrastructure Project. Steve seconded. Further discussion – none.

Passed unanimously.

Regular Meeting:

New Business:

None.

Old Business:

BOX Drive secure online storage –

Mike Murphy resigned from his Board position during the meeting.

Discussions pursued regarding the need to procure secure online storage for District files and documents. Will continue discussions at the December meeting.

Water Main Replacement Infrastructure Project –

The Board has agreed to move forward with requesting an estimate from Merrick Engineering services for the SRF Infrastructure Project services. The Board has agreed to seek Bond Counsel for the SRF Infrastructure Project.

CWPP Update-

The next meeting is to be scheduled.

Main Bank Account Signers –

The Board has agreed to submit a credit card application through the bank system to be used for employee expenses. Gabi will submit the application.

Employee Search - Efforts to hire a water system operator are ongoing.

New Customer Issues: High users –

160 Arapahoe Ct. at 6,300. There was a service line leak between the meter and the house. Customer requested occurrence and warning letter be waived.

Motion: Steve moved to reduce the overage rate to line leak rate, waived occurrence, and warning letter. Dan seconded. No further discussion and the motion **Passed unanimously**.

December Board Meeting and Special Hearings: The Board will continue with Zoom meeting for December 14th Regular and Special Hearings.

Reports:

1. **Administrative Clerk:** Details covered in the reports provided.
2. **Water Superintendent/ORC – Bobby:** Super's report provided. Bobby addressed Ardean's questions regarding home water testing.
3. **Assistant to Super – n/a**
4. **Approval of minutes: Motion** – Steve moved to accept the minutes with edits applied from October 25, 2023. Dan seconded. Further discussion – none. **Passed unanimously**.
5. **Board Discussion** – None.

Special Note: District Bills Payable have been submitted and approved for the month of October.

Motion: Steve moved to adjourn the meeting at 9:24 PM. Kim seconded. Further discussion – none. **Passed unanimously**.

Respectively submitted by Patty Peritz, PSWD Board Secretary.