

**Pinewood Springs Water District Board Meeting Minutes**  
**October 27, 2021**

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

**Board Members Present:** Stephen Stewart, Kim Bologna, Tom Tuer, Mike Murphy, Patty Peritz, **Absent:** none

**District Employees Present:** Gabi Benson, Dave Smoljan, Bobby Longworth, Shane Hodges, **Absent:** none

**Community Members Present:** none, establish a quorum: Yes, meeting opened at 7:02 P.M.

**New Customer Issues:** None.

**High Users:**

Cherry Company at 20,400 - Paid the bill with \$100 fine.

**New Business:**

**Road Work on Nez Percés leak area:** A leak was repaired near the road due to a seasonal spring in July. PWS Road Crew will issue an invoice to the Water District for the road repair.

**Old Business:**

**Mapping:** Tom provided updates including full map, GPS system, Basecamp software features and options.

**High-Pressure pipe:** We have an interested buyer for the HDPE pipe. However, the labor and equipment needed to get the pipe into manageable pieces is not cost-effective at this time. We continue to search for a cost-effective method to get the pipe onto the semi-truck for pickup as are the terms of the sale.

**November Board meeting:** Board will continue with Zoom meeting for November 18th meeting.

## Reports:

1. **Administrative Clerk:** Details covered in the reports provided.
2. **ORC, Dave:** Shift control with data entry changes are being made. We are running filters on manufacture's recommendations. An issue at the res vault has been resolved. Follow up maintenance on the res vault pipe is planned for next year. An extended sensor for the 20K tank will replace the existing sensor at the bottom of the 20K tank to measure volume of water and to improve pumps' performance while burning less chlorine.
3. **Water Super, Bobby:** The new updated mapping tool being provided by Tom will be a huge asset to use for plan development and will improve the integrity of the distribution system while replacing the outdated model. Leaks have been located and repaired. Changes are being made on how leak repairs are being done and the materials used. Working on building maintenance and winterizing. One compressor at the plant is down and needs to be replaced easing pressure on the one compressor that is running. We are supplementing river water use with res water. Vehicle repairs and maintenance are done for the winter.
4. **Assistant to Super, Shane:** Update provided on leaks. Unable to complete date entries.
5. **Preliminary Budget Review:** Details reviewed in the Preliminary Budget Report and Water Rates Matrix provided.
6. **Approval of minutes:** Motion - Steve moved to accept the minutes from September 22, 2021. Tom seconded. There was no further discussion and the motion passed unanimously.
7. **State of District discussion:** The Search Team was activated to recruit a Water Operator Assistant.

**Special Note:** District Bills Payable have been submitted and approved for the month of October.

8. Motion - Steve moved to adjourn the meeting at 11:35 PM. Tom seconded. There was no further discussion and the motion passed unanimously.

Respectively submitted by PSWD Board Secretary Patty Peritz.