

**Pinewood Springs Water District Board Meeting Minutes**  
**April 27, 2022**

**Regular Meeting** of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted via Zoom.

**Board Members Present:** Stephen Stewart, Mike Murphy, Kim Bologna, Dan Robinson, and Patty Peritz. **Absent:** none

**District Employees Present:** Gabi Benson, Bobby Longworth, Zion Lea. **Absent:** none

**Community Members Present:** Sara Holley, Chris & Jess Madden.

Establish a quorum: Yes

Meeting opened at 7:00 P.M.

**New Customer Issues:** None.

**High Users:**

Hart at 6,100 - Not cited for excess usage due to 32 days between meter readings.

Holley at 6,000+ -- Requested to have their excess usage occurrences reset. The overages were beyond their control. Fines and usage charges have been paid.

Motion - Steve moved to waive warning letter and remove occurrences from last year. Kim seconded. No further discussion and the motion passed unanimously.

Madden at 4900 - A sidearm tank failed, and water ran overnight. They repaired the problem but attended to inform the Board that they would have excess usage on their next bill and ask for adjustments to that bill.

**New Business:**

**Hopi Court:** Mike reported Hopi Court leak under tree. Bobby will investigate.

**Old Business:**

**Buttonrock Capital Project:** Request for two more bids to fulfill State three bid requirement.

**CWPP:** Community Wildfire Protection Plan. Kim provided updates to Water District sections on page 10 (PSFPD CWPP 2010 version). Changes were discussed, made

to the document and are ready to submit to CWPP. More updates on page 12 to follow. The next CWPP meeting is May 19<sup>th</sup>.

Kim and Dan will attend the PSFPD a Wildfire Awareness Day event at the firehouse on May 7<sup>th</sup> representing the Water District and providing water-related information.

Water plant mitigation - Bobby met with Fire District personnel with pre-emergency planning at water district locations and wildfire mitigation defensible space survey.

**Grant Updates:** Capital Project, Buttonrock Redo: The Colorado Water Conservation Board (CWCB) Water Supply Reserve Funds (WSRF) grant application and supporting documents will be presented in person to the South Platte Basin Roundtable (SPBR) at the May SPBR meeting. PSWD is requesting a recommendation to obtain approval from SPBR which is required to move forward with the grant process.

**2<sup>nd</sup> Tank Refurbishment:** The refurbishment of the Low Zone 100K tank was discussed. The Water District is planning to go ahead with the refurbishment plan with Viking.

**High-Pressure Pipe:** The buyer is scheduling the remaining trips to pick up the pipe.

**May Board meeting:** Board will continue with Zoom meeting for the May 25<sup>th</sup> meeting.

#### **Reports:**

1. **Administrative Clerk:** Details covered in the reports provided. Wildfire Awareness Day event and Duck Race is May 7<sup>th</sup>.
2. **ORC, Dave:** n/a
3. **Water Super, Bobby:** Super's report provided. Scheduling with PSFPD for water plant's Defensible Space Survey.
4. **Assistant to Super, Zion:** Field operations going smooth and making progress.

**Approval of minutes:** Motion - Steve moved to accept the minutes from March 23, 2022. Dan seconded. There was no further discussion and the motion passed unanimously.

**Special Note:** District Bills Payable has been submitted and approved for the month of April.

Motion - Steve moved to adjourn the meeting at 9:00 P.M. Kim seconded. There was no further discussion and the motion passed unanimously.

Respectively submitted by PSWD Board Secretary Patty Peritz.