

February 24, 2021

Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise conducted Via Zoom. Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Mike Murphy, Kim Bologna, and Tom Tuer. Also present were district employees Gabi Benson, James Moellers, and Shane Hodges, and community members Patty Peritz and Ardean Johnson.

Establish a quorum: Yes.

Meeting opened at 7:01 p.m.

New High Users: None.

New Business:

February Leaks: Gabi kept us informed about water leaks, and James reported on one line that was still frozen on which James and Shane will continue working.

District vehicles: James explained difficulties with vehicles. Gabi explained when vehicles failed.

Old Business:

Upgrade of Filtration Equipment: James explained updated software is needed for the filters. James will determine the scope of updates needed.

Mapping: Discussion on what Tom has done so far on the mapping.

Website: Gabi explained she is working with Pat Rolfe on fine tuning the website. Also putting information from James on the reservoir level on the website.

High pressure pipe: Tabled for now: Tom Cooper might take some of the pipe, per James.

Reports:

Administrative Clerk: Discussion on replacing Danielle Andres on the board, and a resident is interested in filling the vacancy.

Water Superintendent: James discussed the mapping with Tom and James said Shane did an excellent job.

Assistant to the Super: Shane reports it was a hard couple of weeks.

Approval of minutes:

Motion: Steve moved to accept the minutes from the January 2021 meeting with the corrections completed, Kim seconded. There was no further discussion and the motion **Passed unanimously**.

Employee Reviews: Steve moved to give Gabi, James, and Shane a 3% pay increase. Mike seconded. There was no further discussion and the motion **Passed unanimously**.

Employee Special Award: Steve moved to award Gabi \$300, James \$500, and Shane \$500 for the the excellent work during the freeze. Tom Seconded. There was no further discussion and the motion **Passed unanimously**.

Special Note: District Bills Payable have been submitted and approved for the month of January 2021.

Motion: Steve moved to close the meeting at 9:39 p.m. Mike Seconded. There was no further discussion and the motion **Passed unanimously**.

Respectively submitted by Water Board Secretary Danielle Andres.