

November 19, 2020

**Regular Meeting of the Board of Directors of the Pinewood Springs Water District's Water Enterprise. Conducted Via Zoom. Those present at the meeting were board members, Stephen Stewart, Danielle Andres, Tom Tuer, Mike Murphy, and Kim Bologna. Also present were district employees Gabi Benson, James Moellers, and Shane Hodges.**

Establish a quorum: Yes

**Meeting opened at 7:00 p.m.**

**New Customer Issues:**

**Hart 6200:** Covid family arrangement, Board chose to waive the fine.

**Baer 6300:** No communication Gabi sent them assessed a \$100 fine.

**Vancil 6200:** Third time over 6,000. Aiding Covid isolation and wildfire evacuees. **Motion:** Steve moved that we waive the fines from this month and the previous month and occurrences. Mike seconded. No further discussion and the motion **Passed Unanimously.**

**Norma Vavra Klein 10,200:** Unoccupied residence that has been winterized. Leaked when turned on after Wapiti project. **Motion:** Steve moved that we reduce usage to zero and forgive any fines Tom seconded. No further discussion and the motion **Passed Unanimously.**

**Larry Wells** Assisting family member with health issues during Covid since September. **Motion:** Steve moved that we waive the fine and occurrence for September and for November. Mike seconded. No further discussion and the motion **Passed Unanimously.**

**Shane Walker 8800: Outdoor faucet accidentally turned by something falling on the faucet. Motion:** Steve moved to waive occurrence and the warning letter and reduce to the line-leak rate. Tom seconded. No further discussion and the motion **Passed Unanimously.**

**Open Special Hearing Rules and Regulations Rate Change at 7:31, presentation of proposed changes to the Rules and Regulations concerning rate charges.**

**Public Input:** No customer comments on Rules and Regulations.

**Board Discussion:** Projected rate changes, Base rate fee increased, from \$58.00 to \$59.50. System improvement fee increased from \$27.50 to \$28.50/a month. Low tier 0-3000 from \$.65 to \$.70. High tier 3001 - 6000 from \$1.25 to \$1.40, 6,000 - plus overage increases from \$5.00 to \$6.00.

**Close Special Hearing Rules and Regulations and Rate Changes:**

**Motion:** Steve moved to close The Special Rate Hearing at 7:36 p.m. Tom Seconded. No further discussion and the motion **Passed Unanimously.**

**Adopt Changes to Rules and Regulations. Motion:** Steve moved to adopt the rate changes as presented in the special hearing. Tom seconded. No further discussion and the motion **Passed Unanimously.**

**Open Special Budget Hearing, at 7:38 p.m.** Presentation of proposed Budget for the year 2021.

**Public Input:** No customer comments on proposed Budget.

**Close Special Budget Hearing and return to regular meeting:**

**Motion:** Steve moved to close The Special Budget Hearing at 7:49 p.m. Tom seconded. No further discussion and the motion **Passed Unanimously**.

### **New Business**

**Discussion and Special Budget Hearing. Motion:** Steve moved to adopt the proposed budget for the year 2021. Mike seconded. No further discussion and the motion **Passed Unanimously**.

**Appropriate sums of Money: Motion:** Steve moved to adopt resolution to appropriate sums of money per 2021 Budget. Mike Seconded. No further discussion and the motion **Passed Unanimously**.

**Outside cameras for Water Plant:** Danielle will contact ADT for a proposal on a security system.

### **Old Business:**

**Water leakage & Mapping:** Tom is working on the software issues.

**High-Pressure Pipe:** Tom called a man in Denver; he asked for pictures and was concerned about the length.

**Website:** Tom asked about including capital studies on the website. Add to agenda for December.

### **Reports:**

**Administrative Clerk:** Next Meeting December 10, 2020 - Talk about new Tap Fee. and the Mil Levy

**Distribution Manager:** Working on a leak on Pinewood drive. Weather permitting.

**Water Superintendent:** Project list.

**Approval of minutes**

**Motion:** Steve moved to accept the minutes from the October 28, 2020 meeting with the approved corrections. No further discussion and the motion **Passed Unanimously**.

**Special Note:** District Bills Payable have been submitted and approved for the month of October 2020.

**Motion:** Steve moved to close the meeting at 8:53 p.m. Kim seconded. No further discussion and the motion **Passed Unanimously**.

Respectively submitted by Water Board Secretary Danielle Andres.